

**MINUTES**  
**TOWNSHIP OF PENNSAUKEN**  
**PUBLIC COMMITTEE MEETING**  
**August 18, 2022**

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday August 18, 2022.

The Meeting was called to order by Mayor Rafeh at 6:00 pm, who also called for the Salute to the Flag, to be followed by a Moment of Silence.

Mayor announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

**NOTE:** Township Clerk announced that this meeting was published in the Courier Post and Retrospect on January 14, 2022

The meeting commenced with a roll call by the Township Clerk.

**PRESENT:** Committeeman DiBattista, Committeeman Martinez, Committeeman Olivo, Deputy Mayor Roberts, and Mayor Rafeh

Also, present were Township Administrator Tim Killion, Township Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos, and Solicitor Scott Miccio esq.

**NOTE:** Meeting was streamed live on YouTube.

**APPROVAL OF MINUTES**

Regular meeting – August 4, 2022

Closed session – August 4, 2022

Committeeman Olivo moved motion to approve meeting minutes.

Committeeman DiBattista seconded the motion.

An affirmative 5/0 voice vote was recorded.

**RESOLUTION(s) (PUBLIC MAY COMMENT)** The following Resolution(s) will be considered individually.

**2022:339 RATIFICATION OF EMERGENCY CONTRACT FOR SEWER LINE BREAK**

J. CUMMINGS CONSTRUCTION CO. INC. (Police Dept.)

**Whereas**, the Township of Pennsauken, at the recommendation of the Director of Municipal Services, determined that to protect the health, safety and welfare of the general public, there was a need to provide for emergency sewer line repairs at the Police Department building between July 5<sup>th</sup> and July 6<sup>th</sup> in the Township of Pennsauken as an emergency contract pursuant to N.J.S.A. 40A:11-6; and

**Whereas**, the Local Public Contracts Law, at N.J.S.A. 40A:11-6 and its regulations at N.J.A.C. 5:35-6.1 allows for the award of an emergency contract under these circumstances; and

**Whereas**, the Township of Pennsauken issued Purchase Order #22-02453 to J. Cummings Construction Co. Inc., 3411 E. Melvale Street, Philadelphia, PA 19134 in the amount of \$19,633.10 for the emergency sewer line repair work; and

**Whereas**, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, to encumber funds against budget account 2-01-23-210-204; and

**Whereas**, the Township Committee of the Township of Pennsauken, at the recommendation of the Township Administrator, desires to ratify the award of emergency contract in accordance with the above.

**Now, Therefore, Be It Resolved** by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, hereby ratifies the award of the emergency contract for emergency sewer line repairs in the amount of \$19,633.10 to J. Cummings Construction Co. Inc.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>					√	
<i>Martinez</i>	√		√			
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>		√	√			

No Public Wished To Comment

**RESOLUTION(s) (PUBLIC MAY COMMENT)** The following Resolution(s) will be considered by consent agenda.

**2022:340** RESOLUTION AUTHORIZING THE TOWNSHIP OF PENNSAUKEN, NEW JERSEY THROUGH THE TOWNSHIP OF PENNSAUKEN FIRE DEPARTMENT TO PARTICIPATE IN THE AMERICAN RESCUE PLAN FIRE FIGHTER GRANT PROGRAM SPONSORED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE TOWNSHIP OF PENNSAUKEN TO REQUEST AND ACQUIRE FIRE FIGHTING EQUIPMENT

**WHEREAS**, The State of New Jersey authorized the Department of Community Affairs to make available funding available to municipal Fire Departments in the State of New Jersey; and

**WHEREAS**, DCA rules mandate that all equipment acquired through the American Rescue Plan Fire Fighter Grant remain under the control of the requesting municipality; and

**WHEREAS**, participation in the American Rescue Plan Fire Fighter Grant allows Fire Departments might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although funding is provided through the American Rescue Plan Fire Fighter Grant at no cost to municipality, these entities are responsible for the costs associated with delivery, maintenance, fueling and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, the Department of Community Affairs requires that the governing body of the municipality or County approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the American Rescue Plan Fire Fighter Grant; and

**NOW, THEREFOR BE IT RESOLVED** by the Township of Pennsauken of Pennsauken, New Jersey that the Township of Pennsauken Police Department is hereby authorized to participate in the American Rescue Plan Fire Fighter Grant for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2022 and

**BE IT FURTHER RESOLVED** that the Township of Pennsauken Fire Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURTHER RESOLVED** that the Township of Pennsauken Fire Department shall provide a required accounting of all property obtained through the American Rescue Plan Fire Fighter Grant which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately and shall be valid to authorize requests to acquire equipment that may be made available through the American Rescue Plan Fire Fighter Grant during the period of time for which this resolution authorizes; property that may be made available through the American Rescue Plan Fire Fighter Grant during the period of time for which this resolution authorizes, with Program participation and all property request authorization terminating on December 31 of the current year from January 1, 2022 to December 31, 2022

**2022:341 RESOLUTION APPROVING PARTICIPATION OF THE PENNSAUKEN FIRE DEPARTMENT IN THE STATE FIREFIGHTER CERTIFICATION PROGRAM**

**WHEREAS**, the State of New Jersey has created a voluntary program to certify firefighters; and

**WHEREAS**, the Township Committee of the Township of Pennsauken has reviewed, discussed, and voted to participate in the program

**NOW THEREFORE, BE IT RESOLVED**, the Pennsauken Township Committee grants the Chief of the Fire Department or his/her designee the authorization to sign any document necessary to implement this Firefighter Certification Program in the Township of Pennsauken.

**2022:342 INSERTION OF SPECIAL ITEMS OF REVENUE IN THE SOLID WASTE COLLECTION DISTRICT BUDGET CHAPTER 159, P.L. 1948 FY 2019 RECYCLING TONNAGE - \$42,269.80**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Pennsauken will receive \$42,269.80 from the Recycling Tonnage Program and wishes to amend its 2022 Solid Waste Collection District Budget to include the full amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget

of the year 2022 in the sum of .....\$42,269.80

which is now available as a revenue from:

- Revenues from Solid Waste Collection District
- Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
- Public and Private Revenues Off-Set with Appropriations:
- Recycling Tonnage Program
- Pursuant to provisions of Statute; and

**BE IT FURTHER RESOLVED**, that the like sum of.....\$42,269.80

be and the same is hereby appropriated under the caption of:

Appropriations for Solid Waste Collection District Operation:

(a) Operations Excluded from 5% Caps

Public and Private Programs Off-Set by Revenues:

Recycling Tonnage Program

Garbage District - Other Expenses.....\$42,269.80

**2022:343 AWARD OF CONTRACT FOR SIMULATOR IN A BOX WITHIN THE PENNSAUKEN TOWNSHIP COUNTRY CLUB DEPARTMENT (Vista Outdoor Sales, LLC, DBA Foresight Sports)**

**WHEREAS**, the Township Committee of the Township of Pennsauken has determined a need for (2) Simulators in a Box, same being more particularly described in specifications which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours; and that the cost of the aforementioned purchase will be paid with municipal funds and will exceed \$44,000 in a fiscal year; and

**WHEREAS**, N.J.S.A. 40A:11-4 states that a contract, the cost of which will exceed \$44,000 in the fiscal year, shall be awarded only after public advertising for bids and bidding therefor; and

**WHEREAS**, there has been public advertisement for bids, and the Township Purchasing Agent has received and opened bids on August 4, 2022 for the purpose of awarding a contract for the aforementioned renovation and the Township Golf Operations Director has advised the Township Committee that a certain entity is the lowest, qualified, responsible bidder for said contract and has recommended that the Township Committee award said contract or reject the bids within sixty (60) days as required by N.J.S.A. 40A:11-24;

**WHEREAS**, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certificate of Availability of Funds.
2. That the Township Committee, for the aforementioned reasons, hereby declares that Vista Outdoor Sales, LLC, DBA Foresight Sports, 1 Vista Way, Anoka, MN 55303, is the lowest, qualified responsible bidder for the aforementioned renovation project and hereby authorizes an award of contract to said entity for the aforesaid purpose in an amount not to exceed \$62,098, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders, and Bid Specifications, copies of which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours.
3. That the Township Committee hereby directs the Township Administrator and the Township Clerk to execute any contract documents which are necessary to effectuate the terms of this resolution, subject to review, revision, and approval by the Office of the Township Solicitor.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held on August 18, 2022.

**2022:344 AWARD OF CONTRACT FOR SINGLE-RIDER GOLF CARTS WITHIN THE PENNSAUKEN TOWNSHIP COUNTRY CLUB DEPARTMENT**

**WHEREAS**, the Township Committee of the Township of Pennsauken has determined a need for single-rider golf carts, same being more particularly described in specifications which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours; and it is appearing that the cost of the aforementioned vehicles will be paid with municipal funds and will exceed \$44,000 in a fiscal year; and

**WHEREAS**, N.J.S.A. 40A:11-4 states that a contract, the cost of which will exceed \$44,000 in the fiscal year, shall be awarded only after public advertising for bids and bidding therefor; and

**WHEREAS**, there has been public advertisement for bids, and the Township Purchasing Agent has received and opened bids on July 27, 2022 for the purpose of awarding a contract for the aforementioned renovation and the Township Golf Operations Director has advised the Township Committee that a certain entity is the lowest, qualified, responsible bidder for said contract and has recommended that the Township Committee award said contract or reject the bids within sixty (60) days as required by N.J.S.A. 40A:11-24;

**WHEREAS**, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certificate of Availability of Funds.
2. That the Township Committee, for the aforementioned reasons, hereby declares that Palmdale LLC, DBA SoloGolf, 320 Bountywood Drive, Apex, North Carolina, 27539 is the lowest, qualified responsible bidder for the aforementioned renovation project and hereby authorizes an award of contract to said entity for the aforesaid purpose in an amount not to exceed \$61,680, in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders, and Bid Specifications, copies of which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours.
3. That the Township Committee hereby directs the Township Administrator and the Township Clerk to execute any contract documents which are necessary to effectuate the terms of this resolution, subject to review, revision and approval by the Office of the Township Solicitor.

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held on August 18, 2022

**2022:345 RESOLUTION AUTHORIZING A REFUND FOR OVERPAYMENT ON AN TAX VETERAN EXEMPT PROPERTY (Springfield Ave.)**

**WHEREAS**, the below listed overpayment for the year designated is held in reserve by The Township of Pennsauken; and

**WHEREAS**, the veteran exemption for Sean Fisher, was approved on February 23, 2022, on the property located at 1507 Springfield Ave., also known as Block 708 Lot 2: and

**WHEREAS**, the property was overpaid by CoreLogic in the amount of \$1,960.17 due to property tax exemption for the tax year of 2022; and

**WHEREAS**, Gateway Mortgage has requested the overpayment to be refunded back to Gateway Mortgage, 244 S Gateway Pl., Jenks, OK 74037.

**NOW, THEREFOR, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the following overpayment be refunded to Gateway Mortgage.

GATEWAY MORTGAGE  
244 S GTEWAY PL.  
JENKS, OK 74037

<b>REFUND TO:</b>	<b>BLOCK LOT</b>	<b>AMOUNT</b>	<b>YEAR</b>
GATEWAY MORTGAGE	708	2     \$1,960.17	2022

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector and Chief Financial Officer by the Township Clerk.

**2022:346 RESOLUTION APPROVING A REFUND OF \$115.00 FOR SUMMER CAMP REFUND (Nguyen)**

**WHEREAS**, the Township of Pennsauken received payment in the amount of \$115.00 for summer camp programs; and

**WHEREAS**, the camper can no longer attend due to unforeseen circumstances.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey that the sum of \$115.00 is returned to

Tung Nguyen  
5231 Royal Avenue  
Pennsauken NJ 08109

**A CERTIFIED COPY** of this resolution will be forwarded by the Township Clerk to the Applicant and the Finance Department.

**2022:347 RESOLUTION APPROVING A REFUND OF \$20.00 FOR SUMMER CAMP REFUND (Peake)**

**WHEREAS**, the Township of Pennsauken received payment in the amount of \$20.00 for summer camp program; and

**WHEREAS**, the camper can no longer attend due to unforeseen circumstances.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey that the sum of \$20.00 is returned to

Carol Peake  
5107 Elvena Avenue  
Pennsauken, NJ 08109

**A CERTIFIED COPY** of this resolution will be forwarded by the Township Clerk to the Applicant and the Finance Department.

**2022:348 RESOLUTION APPROVING A REFUND OF \$40.00 FOR SUMMER CAMP REFUND (Lewis)**

**WHEREAS**, the Township of Pennsauken received payment in the amount of \$40.00 for summer camp program; and

**WHEREAS**, the camper can no longer attend due to unforeseen circumstances.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey that the sum of \$40.00 is returned to

Landrus Lewis  
5815 Granite Ct  
Pennsauken NJ 08110

**A CERTIFIED COPY** of this resolution will be forwarded by the Township Clerk to the Applicant and the Finance Department.

**2022:349 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ISSUANCES OF RAFFLE LICENSES (St. Stephens Parish)**

**BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey authorizes the Township Clerk to issue a raffle license on behalf of St Stephens Parish:

**Name:** St. Stephens Parish  
**Address:** 6306 Browning Road Pennsauken, NJ 08109  
**Where Event Is Being Held:** 6306 Browning Road Pennsauken, NJ 08109  
**Date of Event:** December 11, 2022  
**Township License #:** R22.09  
**State Registration ID #** 384-1-9377

**NOW, BE IT FURTHER RESOLVED**, that affidavits on behalf of the Member in Charge have been submitted and the Township Clerk is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>	√		√			
<i>Martinez</i>			√			
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>		√	√			

No Public Wished To Comment

## **ITEMS OF DISCUSSION / ECONOMIC DEVELOPMENT – Larry Cardwell**

1. 1100 Route 73 – Location will contain cigarettes, cigars, chewing tobacco, ash trays, accessories, lottery, non-alcoholic beverages, snacks. Our store hours will be Mon-Sat 8am- 11pm and Sundays 8am-9pm. There will be 2 employees.

Committee agreed to move forward.

### **PUBLIC COMMENT – NONE**

Committeeman DiBattista moved motion to open public hearing

Committeeman Olivo seconded the motion.

An affirmative 5/0 voice vote was recorded.

Committeeman DiBattista moved motion to close public hearing

Committeeman Olivo seconded the motion.

An affirmative 5/0 voice vote was recorded.

### **COMMITTEE COMMENTS**

#### **Mayor Rafeh**

- Happy Birthday to Committeeman Martinez on his birthday this past Monday. Many of blessings to you.
- Thank you to Police and Fire for their academies and thank you to all the parents and kids who participated.
- More events coming soon. Please stay safe and enjoy you weekend.
- Fun Fact today on August 18, 1920 our 19<sup>th</sup> Amendment that granted women their right to vote was passed. Because of that myself and Deputy Mayor are here serving our community.

#### **Deputy Mayor Roberts**

- All the camps went great, and I am so thankful for everyone who participated and thank you to Police and Fire for teaching the kids a little of what you brave men and women do on a daily.
- Have a great weekend and enjoy.

#### **Committeeman DiBattista**

- Police and Fire camp went so well, and I am so proud of our departments. They work hard and risk their lives daily to keep us all safe. It makes me happy to see all the kids see what our frontliners do on a daily and to show them that one day they can be in their positions serving their community.
- Thank you to all First responders for all that you do for all of us.
- This is a Multi generation town, and we are all proud of that. That is our goal and that makes us different from the rest. We look forward for these programs and can't wait until next year to see more new faces.
- Thank you to our Golf Course for their amazing job that they do in keeping our course as green and clean as humanly possible. Thank you to Eli Rodriguez for being the leader that he is. Our PCC serves as a revenue to our town, and we are very proud of it.

#### **Committeeman Martinez**

- Thank you to all the officers, fire EMS for all that you do. Thank you for taking your time and teaching the youth what you do on a daily.
- Thank you to our Parks and Recreation department for such an amazing job with all the programs that we were able to provide to the kids.



- Thank you to all the employees that volunteered their time to be instructors as well.
- Boat Ramp is still closed for repairs, but we have an open goal date of August 29<sup>th</sup>.
- Have a wonderful weekend and stay safe.

#### **Committeeman Olivo**

- Thank you to the Police/Fire for their academy graduates. They had fun and learned a lot.
- We have a few events coming up and we cannot wait to see you all there. Please visit [pennsaukenevents.com](http://pennsaukenevents.com) for all the dates and times.
- Have a great and safe weekend.

**NOTE:** Administrator Tim Killion reminded everyone that on Sep 1<sup>st</sup> at 6pm will be our next Committee Meeting. Also reminded the public that our PPD is continuing to enforce our Noise Ordinance. He asks that everyone be polite and considerate to your neighbors and surrounding. You will receive a warning on the first call by our officers and a summons on the second call.

#### **ADJOURNMENT**

**Time:** 6:21 pm

Committeeman Olivo move motion to Adjourn.

Committeeman DiBattista second motion.

An affirmative 5/0 voice vote was recorded.

Respectfully Submitted,  
Deputy Clerk, Ana Matos

**ADOPTED: September 1, 2022**