

MINUTES
TOWNSHIP OF PENNSAUKEN
TOWNSHIP COMMITTEE MEETING
October 31, 2019

The Committee Meeting of the Pennsauken Township Committee was held in the meeting room at the Pennsauken Municipal Building: 5605 N. Crescent Blvd., Pennsauken, NJ 08109 on Thursday, October 31, 2019

The Meeting was called to order by Mayor McBride at 5:30 pm. who also called for the Salute to the Flag to be followed by a Moment of Silence.

Mayor McBride announced the meeting was in compliance of the "Senator Byron M. Baer Open Public Meetings Act".

There had been no special request for electronic participation in the meeting.

The meeting commenced with a roll call by the Township Deputy Clerk.

PRESENT: Committeeman Killion, Committeeman DiBattista, Committeewoman Rafeh, and Mayor McBride,

ABSENT: Deputy Mayor Taylor

Also present were Township Administrator John Kneib, Deputy Clerk Pamela Scott-Forman and Linda Galella, Esq.

APPROVAL OF MINUTES-

Meeting – September 19, 2019
October 3, 2019
October 15, 2019

Closed Session – September 19, 2019
October 3, 2019

Committeeman DiBattista moved the motion to approve the minutes
Committeewoman Rafeh seconded the motion
An affirmative 4/0 voice vote was recorded

ORDINANCES: SECOND READING - (PUBLIC COMMENT WELCOMED)

2019:18

ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, NEW JERSEY, CANCELLING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS

BE IT ORDAINED by the Township Committee of the Township of Pennsauken, County of Camden, New Jersey ("Township") (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The following funded appropriation remaining as a balance in Bond Ordinance 2019-03 ("Bond Ordinance") heretofore adopted by the Township Committee on March 21, 2019 is hereby cancelled:

Bond Ordinance Section	Amount of Funded Appropriation to be Cancelled
7(E)	\$60,000

Section 2. The amount of \$60,000, which represents a portion of the funded appropriation cancelled from Section 7(E) of the Bond Ordinance described in Section 1 hereof, is hereby re-appropriated from said Bond Ordinance for the costs and expenses associated with the undertaking of improvements to and the acquisition of certain equipment for the Township Country Club, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto.

Section 3. The remaining funded and unfunded appropriation balances as authorized by the Bond Ordinance shall be unaffected by this ordinance and shall remain available for the uses set forth therein.

Section 4. The period of usefulness of the purposes referred to in Section 2 hereof, within the limitations of the Local Bond Law and according to the reasonable life thereof, is not less than ten (10) years.

Section 5. The Capital Budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and available for inspection.

Section 6. The improvements authorized hereby are not current expenses and are general improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 7. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

No other public wished to comment.

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>		√	√			
<i>DiBattista</i>	√		√			
<i>Rafah</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

ORDINANCES: ON FIRST READING – (NO PUBLIC COMMENT)

2019:19

AN ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY AMENDING CHAPTER 52 OFFICERS AND EMPLOYEES, OF THE CODE OF THE TOWNSHIP OF PENNSAUKEN, TO CREATE THE POSITION OF ASSISTANT MUNICIPAL ADMINISTRATOR

WHEREAS, N.J.S.A. 40A:63-7.1 provides that the governing body of any township, by ordinance, may create the office of assistant municipal administrator; and

WHEREAS, the Township Committee of the Township of Pennsauken desires to create the position of Assistant Municipal Administrator, and determines that to do so is in the best interest of the Township of Pennsauken;

NOWHEREFORE, be it ordained, that:

1. The office of Assistant Municipal Administrator of the Township of Pennsauken is hereby created in and for the Township of Pennsauken.
2. The primary function of the Assistant Municipal Administrator shall be to assist in the administration of the Township under the direction of the Municipal Administrator.
3. The position of the Assistant Municipal Administrator shall be an unclassified position under Title 11A, Civil Service of the New Jersey Statutes.
4. During the absence or disability of the Municipal Administrator, the Assistant Municipal Administrator shall have all the power of the Municipal Administrator and shall perform the function and duties of the Municipal Administrator.
5. The Assistant Municipal Administrator shall be appointed by the Township Committee.
6. The Assistant Municipal Administrator may be removed by the Township Committee.
7. The Assistant Municipal Administrator shall receive the compensation as may from time to time be prescribed ordinance.

BE IT FURTHER ORDAINED, that all ordinances or parts of any ordinances inconsistent or in conflict with the provisions of the ordinance are hereby repealed.

The vote on FIRST READING was as follows...

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>		√	√			
<i>DiBattista</i>	√		√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:20

ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN AMENDING CHAPTER 162 OF THE TOWNSHIP CODE ESTABLISHMENT OF FEES

162-11 Establishment of Fees

- a. Life Hazard Uses
 1. All fees established in accordance with the N.J.A.C. 5:70-2.9 shall be invoiced by and paid to the New Jersey Division of Fire Safety.
- b. Non-Life Hazard Uses

1. In addition to the registration required by the Uniform Fire Code, the following non-life hazard uses shall register with the local enforcing agency. These uses shall be inspected on an annual (12 month) schedule established by the local enforcing agency and shall pay an annual fee as set forth below. No use required to register with the State of New Jersey as a life hazard use shall be required to register pursuant to this section.
2. The tenant/or/user/or/occupant of a tenant space will be responsible to register and pay the fee for the space that a tenant/or/occupant of the space actually occupies. All fees are based on the User Group assigned and the gross square footage of the area being registered.
3. In buildings that have common and/or public areas, the owner of the building is responsible to register and pay the fee, for those common and/or public areas.
4. For buildings designated as office use groups, the building owner will be responsible for payment of the registration fee. The fee will be based on the total square footage of the building.
5. All registrations will be for a period of one (1) year. Fees are not refundable.

c. Business, Mercantile, Commercial, Factory, Industrial, Storage, Warehousing or Utilities

1. All fees for this category shall be as set forth in the following table.
2. Exception: The following not for profit agencies, businesses and civic organizations are exempt from the inspection fees as established in Article II and from the permit fees established in the Uniform Fire Safety Code:
 - a. State, county and municipal operations within the Township of Pennsauken and Borough of Collingswood.
 - b. Local churches and/or synagogues within Pennsauken Township and the Borough of Collingswood.
 - c. Local civic organizations that are located within and directly benefit the residents of the Township of Pennsauken or Borough of Collingswood, respectively.

3. The following table outlines registration fees based on business use group:

Business Use Group		Fee
B-1	Buildings 2,999 square feet and less	\$80.00
B-2	Buildings in excess of 3,000 square feet and not exceeding 4,999 square feet	\$125.00
B-3	Buildings in excess of 5,000 square feet and not exceeding 9,999 square feet	\$195.00
B-4	Buildings in excess of 10,000 square feet and not exceeding 14,999 square feet	\$255.00
B-5	Buildings in excess of 15,000 square feet and not exceeding 24,999 square feet	\$355.00
B-6	Buildings in excess of 25,000 square feet and not exceeding 49,999 square feet	\$480.00
B-7	Buildings in excess of 50,000 square feet and not exceeding 99,999 square feet	\$605.00
B-8	Buildings in excess of 100,000 square feet and not exceeding 199,999 square feet	\$755.00
B-9	Buildings in excess of 200,000 square feet and not exceeding 299,999 square feet	\$905.00
	Each additional 100,000 square feet	\$355.00

d. Collingswood Residential Fire Inspection Fees

1. Residential properties with 30 or more units shall pay an annual fire inspection fee based on the square footage of the common areas only in accordance with the table below.
 - a. Exception: Life Hazard Use buildings

2. Residential properties with less than 30 units shall pay a \$25.00 annual fire inspection fee per unit in addition to the Residential Housing Fees.
 - a. Exception: Life Hazard Use buildings

e. Pennsauken Residential Fire Inspection Fees

1. All fees for this category do not apply to owner occupied units.
2. The following table outlines registration fees based on residential use group.

Residential User Group		Fee
R-1	Three (3) to five (5) units	\$80.00
R-2	Six (6) to Twenty-five (25) units	\$125.00
R-3	Twenty-six (26) to Fifty (50) units	\$255.00
R-4	Fifty-one (51) units to One Hundred (100) units	\$455.00
R-5	Over One Hundred (100) units	\$605.00

f. Residential Housing Inspection Fees

1. Housing inspections fees shall be \$65.00 per housing unit up to 7 units in addition to the Residential Fire Inspection Fee listed in 162-11(d)
2. Housing inspection fees shall be \$55.00 per housing unit from 8 to 14 units
3. Housing inspection fees shall be \$50.00 per housing unit from 15 to 21 units
4. Housing inspection fees shall be \$40.00 per housing unit from 22 to 29 units
5. No housing inspection fee shall be charged for 30 or more units as these properties will be required to submit to a Certificate of Occupancy inspection and fee in (j) below.
6. Housing inspections fees shall be set forth in accordance with the table below:

Housing Inspection		Fee
H1	1 to 7 Units	\$65.00
H2	8 to 14 Units	\$55.00
H3	15 to 21 Units	\$50.00
H4	22 to 29 Units	\$40.00

g. Fire & Housing Re-inspection Fees Use Groups B1-B9 and R1-R5

1. The first re-inspection shall be completed at no charge to the responsible party.
2. The second re-inspection fee shall be \$50.00
3. The third re-inspection fee shall be \$70.00
4. The fourth and all subsequent re-inspections fees shall be \$100.00 per re-inspection.
5. The following table outlines re-inspection fees for use groups B1-B9 and R1-R5:

Re-inspection Group		Fee
RE1	First re-inspection	No Fee
RE2	Second re-inspection	\$50.00
RE3	Third re-inspection	\$70.00
RE4	Fourth and all subsequent re-inspections	\$100.00

h. Certificate of Smoke Alarm, Carbon Monoxide Alarm and Portable Fire Extinguisher Compliance:

1. CSACMAPFEC-1, smoke detector/carbon monoxide inspections requested on all one (1) and two (2) family dwellings greater than ten (10) calendar days of the settlement date: \$75.00
2. CSACMAPFEC -3, smoke detector/carbon monoxide inspections requested on all one (1) and two (2) family dwellings within ten (10) calendar days of the settlement date: \$150.00

3. Senior citizen discounts in the amount of a \$25.00 reduction in fees in paragraphs e. 1 through 3. Will be provided to any Pennsauken Township or Borough of Collingswood senior citizen age 65 and older (proof of age required) selling their home.

4. The following table outlines fees for CSACMAPFEC:

CSACMAPFEC Group	FEE
CSACMAPFEC -1	\$75.00
CSASMAPFEC -2	\$150.00

5. The above fee for smoke alarm and carbon monoxide alarm compliance entitles the applicant to one (1) inspection. Each additional re-inspection requires an additional \$50.00 fee.
6. A certificate is valid for a period of one hundred and eighty (180) days from the date of issuance, or one change of ownership.

i. Exterior Resale Inspections

1. All fees for exterior property maintenance inspections required for change of ownership shall be \$50.00 for the initial inspection. No fee is required for subsequent inspections
2. The fee in this section applies to all residential and commercial properties

j. Apartment Certificate of Occupancy Inspections

1. All fees for apartment certificate of occupancy inspections shall be \$75.00 for each inspection and \$75.00 for each and every re-inspection.

k. Commercial Occupancy Certificate Inspections

1. All fees for Commercial Occupancy Certificate Inspections shall be \$45.00 for each inspection. There shall be no charge for re-inspections.

l. Penalties

1. At no time shall penalties exceed the maximum permitted under N.J.A.C . 5:70-2.12
2. Dedicated penalties shall be assessed in accordance with N.J.A.C. 5:70-2.12A in the amount of \$50.00 per violation only on the first round (P1) of penalties.
3. P3, P4, and P5 penalties shall be assessed from the date of the initial inspection.
4. Penalties for violations of the uniform fire code shall be assessed per violation in accordance with the below listed schedule:

Penalty Group		Fee
P1	First Round	\$50.00 + \$50.00 Dedicated
P2	Second Round	\$500.00
P3	Third Round	\$100.00 per day
P4	Fourth Round	\$500.00 per day
P5	Fifth Round	Maximum Permitted by UFC

m. Fire and/or

Incident

Investigation Reports:

1. A twenty five dollar (\$25.00) administrative fee shall be charged to any entity requesting reproduction of a fire incident, or fire investigative report, which is not a Public document under the New Jersey Open Public Records Act.
\$25.00

2. Exception: Any Pennsauken Township or Borough of Collingswood resident or business owner will be entitled to reproductions of any of the above-referenced reports for incidents in which they are directly involved, at no cost.

n. Certificate of Fire Code Status:

1. As per Section 5:70-2.2(e) (N.J.A.C. 5:70-2.2(e)) of the Uniform Fire Code, any request for a Certificate of Fire Code status shall be: \$25.00

o. Permits:

1. As defined and required by the Uniform Fire Code, the fees for permits issued shall be set forth in the following table.
2. The following table outlines the Permit Fee Schedule:

<u>Permit</u> Type	<u>Fee</u>
Type 1	\$110.00
Type 2	\$210.00
Type 3	\$360.00
Type 4	\$560.00

p. Civil Court Appearance and Depositions:

1. Any employee or volunteer member of the Pennsauken Township or Borough of Collingswood Fire Department subpoenaed to testify in civil court or a deposition, shall appear and compensation shall be set forth as follow:
 - a. Actual cost based on current salary as approved by the current collective bargaining agreements, plus any additional costs that may be required to backfill and employee's position if that employee is scheduled while on-duty. In addition, a per mile charge based on Federal Government rate plus tolls for distances exceeding twenty-five (25) miles will apply. The Fire Department(s) will charge a twenty-five dollar (\$25.00) service charge for preparation of all invoices.

q. Investigative Conferences and Meetings:

1. An uninterrupted ninety (90) minute conference at the Fire Prevention & Inspection Bureau, on-site, or at a location designated by the requestor shall be set as follows:
\$100.00 per hour.

r. Fire Safety Training:

1. Fire Safety Training that is requested for the purpose of compliance with a governmental regulation or other such standard, including, but not be limited to, fire extinguisher and evacuation planning: \$125.00 per hour (max twenty-five (25) students)

s. Fire Watch Coverage:

1. When requested or required to provide fire-watch coverage due to an emergency condition, requirement of permit function, or by Notice of Violation and Order to Correct the cost of such service will be the current Fire Marshal's overtime pay rate, plus an additional administrative fee of One Hundred Dollars (\$100.00) for the actual cost of the processed payroll.
2. Failure for the property owner or designated property representative to establish or properly document a fire-watch when requested by the fire department will result in an assessed penalty not to exceed \$1,000.00 per day for every day the condition exists.

t. Fire Apparatus and Personnel:

1. When requested to provide fire apparatus and personnel for non-exigent circumstances, the requestor must reimburse the Fire District for the actual cost of the personnel for the time provided and \$150.00 per vehicle provided.

u. Cost of Suppression:

1. If the origin and cause of the fire results from a violation of the Uniform Fire Safety Act previously cited by the Fire Prevention & Inspection Bureau, the owner/occupant shall be responsible for the cost of fire suppression. The cost of suppression shall be computed based on the following formula: (Hourly rate of all personnel on location) + (the cost of each vehicle on the incident scene in accordance with 162-11m(1)) above.

162-12 Collection of Fees

a. Delinquent Fees:

1. All fees and registration forms must be returned to the Fire Marshal's Office within thirty (30) days of having been mailed to the User. Failure to respond within this thirty (30) day period will result in a Notice of Violations being sent by the Fire Marshal to the User. If the registration and fees are not returned within fifteen (15) days of the notice having been mailed to the User, penalties will be imposed pursuant to the Uniform Fire Code. Failure to pay the registration fee or any penalties assessed shall result in a person being liable for a further penalty upon conviction for non-payment or non-registration. The penalty upon conviction is \$100.00 for the first offense and up to \$1,000.00 for each subsequent offense.
2. Collection of any unpaid fee or penalty shall be enforced through the Pennsauken Township Municipal Court or a Court of competent jurisdiction.

162-13 Inspection Frequency

a. Life Hazard Uses:

1. Inspection frequency for Life Hazard Uses will be determined by the Uniform Fire Safety Act.

b. Non-Life Hazard Use:

1. The following table will show inspection frequency based on use:

User Group	Inspection Frequency
All User Groups	12 Months

c. Permit Uses:

1. Permit uses shall be inspected annually with the exception of (a) through below.
 - a. Fumigations permits shall be inspected quarterly by calendar year
 - b. All roofing permits kettle, torch, or otherwise shall be inspected per occurrence
 - c. All group/overnight stays shall be inspected per occurrence
 - d. All live fire training permits shall be inspected per occurrence
 - e. All fireworks permits shall be inspected per occurrence
 - f. All tent permits shall be inspected per occurrence
 - g. All multipurpose room change of use permits shall be inspected per occurrence
 - h. All bonfire permits shall be inspected per occurrence
 - i. All outdoor fireplace permits shall be inspected once per ownership and are non-transferable.
2. The following table shall show inspection frequency based on permit use:

Permit Type	Inspection Frequency
--------------------	-----------------------------

Type I thru Type IV	12 Months
Fumigation	3 Months
Roofing	Per Occurrence
Group Overnight Stay	Per Occurrence
Live Fire Training	Per Occurrence
Fireworks	Per Occurrence
Tent	Per Occurrence
Multipurpose Room Change of Use	Per Occurrence
Bonfire	Per Occurrence
Outdoor Fireplace	Per Ownership (non-transferable)

The vote on FIRST READING was as follows...

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>			√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:21

ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN AMENDING CHAPTER 162, ARTICLE I, ENFORCEMENT OF UNIFORM FIRE CODE OF THE TOWNSHIP CODE

Punitive Closing

“If the enforcing agency finds a violation of the provisions of the Uniform Fire Act to be willful or grossly negligent, or to be in violation of a previously issued order, and to constitute a clear danger to human life, in addition to ordering the building, structure or premise vacated and closed until the violation is abated, the enforcing agency may order the building, structure or premise to remain vacated and closed for a further period not to exceed 60 days and until such time as a certificate of continued occupancy, issued pursuant to the Uniform Construction Code shall be obtained by the owner.”

The vote on FIRST READING was as follows...

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>			√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

RESOLUTION(S) – PUBLIC MAY COMMENT – The Following Resolution(s) will be considered individually

2019:313 RESOLUTION APPOINTING AN ACTING MUNICIPAL CLERK (Pamela Scott-Forman)

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **Pamela Scott-Forman**, is hereby appointed as Acting Municipal Clerk.

BE IT FURTHER RESOLVED that this appointment shall be for a term of one (1) year commencing November 1, 2019 and expiring October 31, 2020.

Mayor McBride commented she is excited for Pamela and that she has been working in the office for some time and has done an excellent job.

No public wished to comment+

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>		√	√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:314 RESOLUTION APPOINTING A PLANNING AND ZONING OFFICER (Gene Padalino)

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **Gene Padalino**, is hereby appointed as the Township of Pennsauken Planning and Zoning Officer.

BE IT FURTHER RESOLVED that this appointment shall become effective November 1, 2019.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>			√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:315 RESOLUTION APPOINTING A “OPRA” COORDINATOR (Gene Padalino)

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that **Gene Padalino**, is hereby appointed as “OPRA” Coordinator .

BE IT FURTHER RESOLVED that this appointment shall be for a term of one (1) year commencing November 1, 2019 and expiring October 31, 2020.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>			√			
<i>DiBattista</i>	√		√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:316 AUTHORIZATION TO REJECT BIDS AND RE-ADVERTISE UPGRADE OF FIRING RANGE AT PENNSAUKEN POLICE DEPARTMENT

WHEREAS, the Township Committee of the Township of Pennsauken, caused a notice to be published in the Retrospect inviting the submission to the Purchasing Agent at the Municipal Building on Thursday, October 10, 2019 at 10:30 a.m. of Sealed Bids for an Upgrade of the Firing Range at the Police Department; and

WHEREAS, the bid(s) received are as follows:

BIDDERS	TOTAL PRICE
Action Target	\$135,321.00
Spire Ranges	\$107,875.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. That all bids are rejected for being over budget.
2. That the Purchasing Agent is hereby authorized to re-advertise for the receipt of Sealed Bids for "Upgrade of Firing Range" for the Pennsauken Police Department.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>			√		√	
<i>DiBattista</i>	√		√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:317 RESOLUTION TO UTILIZE SOURCEWELL COOPERATIVE PRICING CONTRACT "CLASS 6, 7, 8 CHASSIS WITH RELATED ACCESSORIES, ATTACHMENTS AND SERVICES FOR A 2020 INTERNATIONAL DUMP TRUCK

WHEREAS, the Department of Public Works is in need of one (1) new and unused Landscape Dump Truck;

WHEREAS, the Township has received an authorization to acquire products without the need of open competitive bidding pursuant to New Jersey Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and authorized by the State of New Jersey Purchase Bureau to participate in the Sourcewell Cooperative Purchasing Agreement; and

WHEREAS, per the requirements from the State of New Jersey to utilize the NJPA contracts, the Township advertised the "Intent to Purchase Under a National Cooperative Pricing Agreement" in the official newspaper and posted on the Township website for a ten (10) day comment period; and

WHEREAS, the Township wishes to utilize Sourcewell Contract #081716-NVS through Hunter Truck Sales, 2320 High Hill Road, Logan Township, NJ 08085 (Authorized dealer for Navistar.), and;

WHEREAS, the Sourcewell contract expires November 15, 2020; and

WHEREAS, the availability of this contract best serves the needs of the Township and the Review Committee and the Purchasing Department recommends utilization of this contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey that the Township utilize the Sourcewell Contract #081716-NVS through Hunter Truck Sales, 2320 High Hill Road, Logan

Township, NJ 08085 for the Purchase of one (1) new and unused 2020 International Landscape Dump Truck for the Department of Public Works in the amount of \$119,893.00.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Mayor or his designee is authorized to execute such documents consistent with this Resolution and to take such other action on behalf of the Township in furtherance of this Resolution;

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>			√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

2019:318 RESOLUTION APPROVING REFUND OF PROPERTY TAXES FOR THE YEAR 2019

WHEREAS, THE TAX COLLECTOR OF THE TOWNSHIP OF PENNSAUKEN HAS COLLECTED FROM THE FOLLOWING LIST, EXCESS PAYMENT ON THE PROPERTY TAXES WHICH CREATED OVERPAYMENTS; AND

WHEREAS, THE TAX COLLECTOR OF THE TOWNSHIP OF PENNSAUKEN HAS DETERMINED THAT REFUNDS OF PROPERTY TAXES SHOULD BE EXECUTED AS INDICATED ON THE FOLLOWING LIST:

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN OF THE STATE OF NEW JERSEY, THAT THE FOLLOWING AMOUNTS BE REFUNDED.

<u>BLOCK</u>	<u>LOT</u>	<u>NAME</u>	<u>AMOUNT</u>
707	1	LERETA LLC ATTN: SHERRY JAMES 1123 PARKVIEW DRIVE COVINA, CA 91724 (REF: DUPLICATE PAYMENT)	1,473.69
1513	7.01	BELL, CURTIS M DONNA L 1016 JUNE ROAD PENNSAUKEN, NJ 08110 (REF: HB-TDV)	255.05
2915	3	CORELOGIC REFUNDS DEPARTMENT TTN: ASHLEY MURRAY 3001 HACKBERRY ROAD IRVING, TEXAS 75063 (REF: DUPLICATE PAYMENT)	1,279.26
3017	18	CARACCI (L/E J DUNLEAVY) 6754 ROGERS AVENUE PENNSAUKEN, NJ 08109 (REF: HB-TDV)	194.39

4517	1	T01 CC TM PA LLC 2000 CORPORATE DRIVE CANONSBURG, PA 15317 (REF: OVERPAYMENT)	3,802.75
4807	5	FINLEY, KIM B 2433 LEXINGTON, AVENUE PENNSAUKEN, NJ 08110 (REF: HB-TDV)	99.79
5501	9	BUCK, DUANE B & ANN MARIE 5520 CLAYTON AVE PENNSAUKEN, NJ 08109 (REF: HB-TDV)	177.58
5602	6	GRANT, FLOR-MARIA 5049 HOMESTEAD AVE PENNSAUKEN, NJ 08109 (REF: HB-TDV)	206.25
5807	13	LITTLE, REGINALD SR 3744 FROSTHOFFER AVENUE PENNSAUKEN, NJ 08110 (REF: HB-TDV)	124.94

BE IT FURTHER RESOLVED, THAT A CERTIFIED COPY OF THIS RESOLUTION IS FORWARDED TO THE TOWNSHIP OF PENNSAUKEN TAX ASSESSOR, TAX COLLECTOR, AND CHIEF FINANCIAL OFFICER.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>			√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

MAYOR’S APPOINTMENT

Mayor McBride Appointed Ana Matos as Deputy Clerk.

She thanked Pamela Scott-Forman for making committee aware of the need for a bilingual person in the Clerk’s office. She continued by stating that Ana has done very well in the Construction office, is very organized showed a very good work ethic and she’ll be a good fit in the office.

RESOLUTION(s) (PUBLIC MAY COMMENT) The Following Resolution(s) will be considered by consent agenda

2019:319 RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR EXAMPLE BUT NOT LIMITED TO **GRASSCUTTING**, CLEAN-UP, AND BOARD-UP; ESTABLISH A FINAL BILLING; IMPOSE MUNICIPAL ASSESSMENTS; ENFORCE THROUGH TAX SALE; AND IMPOSE MUNICIPAL LIENS.

WHEREAS, THE TOWNSHIP OF PENNSAUKEN HAS INCURRED AN EXPENSE IN THE YEAR(S) 2019 AGAINST VARIOUS PROPERTIES WITHIN THE TOWNSHIP FOR

FAILURE OF THE PROPERTY OWNER TO COMPLY WITH MUNICIPAL ORDINANCES CONCERNING THE CONDITION OF THEIR PROPERTY, AND;

WHEREAS, THE TOWNSHIP IS EMPOWERED UNDER N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; AND, N.J.S.A. 40:48-2.5(F)(2), TO IMPOSE A LIEN FOR THE RECOVERY OF THOSE MONIES EXPENDED BY THE MUNICIPALITY.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, IN THE STATE OF NEW JERSEY THAT THE ATTACHED LIST OF PROPERTIES DESIGNATED BY BLOCK AND LOT NUMBER, THE OWNER OF RECORD AND MAILING ADDRESS OF RECORD. THE AMOUNT LISTED CONSTITUTES A DEMAND BY THE TOWNSHIP FOR PAYMENT BY THE PROPERTY OWNER FOR THE COST INCURRED BY THE MUNICIPALITY.

BE IT FURTHER RESOLVED, IF PAYMENT IS NOT MADE IN FULL BY CASH OR CERTIFIED FUNDS MADE TO THE ORDER OF THE TOWNSHIP OF PENNSAUKEN, C/O DANIEL O'BRIEN, JR., TAX COLLECTOR, 5605 NORTH CRESCENT BOULEVARD, PENNSAUKEN, NEW JERSEY 08110 WITHIN THIRTY (30) DAYS OF THE ADOPTION OF THIS RESOLUTION, THE TAX COLLECTOR IS HEREBY AUTHORIZED TO IMPOSE A MUNICIPAL ASSESSMENT AGAINST THE PROPERTY IN ACCORDANCE WITH NEW JERSEY STATE STATUTE.

BE IT FURTHER RESOLVED, IF PAYMENT FOR THE MUNICIPAL ASSESSMENT IS NOT RECEIVED IN FULL BY CASH OR CERTIFIED FUNDS MADE TO THE ORDER OF THE TOWNSHIP OF PENNSAUKEN, C/O DANIEL O'BRIEN, JR., TAX COLLECTOR, 5605 NORTH CRESCENT BOULEVARD, PENNSAUKEN, NEW JERSEY 08110 THAT THE MUNICIPAL ASSESSMENT WILL BE ENFORCED BY TAX SALE BECOMING A MUNICIPAL LIEN IN ACCORDANCE WITH NEW JERSEY STATE STATUTE.

BE IT FURTHER RESOLVED, CERTIFIED COPY OF THIS RESOLUTION WILL BE FORWARDED TO THE TAX COLLECTOR AND THE CHIEF FINANCIAL OFFICER.

2019:320 RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR EXAMPLE BUT NOT LIMITED TO GRASSCUTTING, CLEAN-UP, AND BOARD-UP; ESTABLISH A FINAL BILLING; IMPOSE MUNICIPAL ASSESSMENTS; ENFORCE THROUGH TAX SALE; AND IMPOSE MUNICIPAL LIENS.

WHEREAS, THE TOWNSHIP OF PENNSAUKEN HAS INCURRED AN EXPENSE IN THE YEAR(S) 2019 AGAINST VARIOUS PROPERTIES WITHIN THE TOWNSHIP FOR FAILURE OF THE PROPERTY OWNER TO COMPLY WITH MUNICIPAL ORDINANCES CONCERNING THE CONDITION OF THEIR PROPERTY, AND;

WHEREAS, THE TOWNSHIP IS EMPOWERED UNDER N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; AND, N.J.S.A. 40:48-2.5(F)(2), TO IMPOSE A LIEN FOR THE RECOVERY OF THOSE MONIES EXPENDED BY THE MUNICIPALITY.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, IN THE STATE OF NEW JERSEY THAT THE ATTACHED LIST OF PROPERTIES DESIGNATED BY BLOCK AND LOT NUMBER, THE OWNER OF RECORD AND MAILING ADDRESS OF RECORD. THE AMOUNT LISTED CONSTITUTES A DEMAND BY THE TOWNSHIP FOR PAYMENT BY THE PROPERTY OWNER FOR THE COST INCURRED BY THE MUNICIPALITY.

BE IT FURTHER RESOLVED, IF PAYMENT IS NOT MADE IN FULL BY CASH OR CERTIFIED FUNDS MADE TO THE ORDER OF THE TOWNSHIP OF PENNSAUKEN, C/O DANIEL O'BRIEN, JR., TAX COLLECTOR, 5605 NORTH CRESCENT BOULEVARD, PENNSAUKEN, NEW JERSEY 08110 WITHIN THIRTY (30) DAYS OF THE ADOPTION OF THIS RESOLUTION, THE TAX COLLECTOR IS HEREBY AUTHORIZED TO IMPOSE A MUNICIPAL ASSESSMENT AGAINST THE PROPERTY IN ACCORDANCE WITH NEW JERSEY STATE STATUTE.

BE IT FURTHER RESOLVED, IF PAYMENT FOR THE MUNICIPAL ASSESSMENT IS NOT RECEIVED IN FULL BY CASH OR CERTIFIED FUNDS MADE TO THE ORDER OF THE TOWNSHIP OF PENNSAUKEN, C/O DANIEL O'BRIEN, JR., TAX COLLECTOR, 5605 NORTH CRESCENT BOULEVARD, PENNSAUKEN, NEW JERSEY 08110 THAT THE MUNICIPAL ASSESSMENT WILL BE ENFORCED BY TAX SALE BECOMING A MUNICIPAL LIEN IN ACCORDANCE WITH NEW JERSEY STATE STATUTE.

BE IT FURTHER RESOLVED, CERTIFIED COPY OF THIS RESOLUTION WILL BE FORWARDED TO THE TAX COLLECTOR AND THE CHIEF FINANCIAL OFFICER.

2019:321 RESOLUTION AUTHORIZING A REFUND OF PAYMENT OF A MARRIAGE APPLICATION

WHERE as the below listed applicant applied for a marriage ceremony in the Township of Pennsauken, on receipt #107178 from the Township of Pennsauken in the amount of One Hundred Twenty-five Dollars; and

WHEREAS the couple was informed if the couple decides to cancel for any reason, Fifty dollars would be nonrefundable; and

WHEREAS the couple called to cancel the ceremony;

BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey that the Municipal Finance Officer is hereby authorized to refund the Seventy-five dollars to Person(s) listed below,

Martha Cabrera
1809 44th Street
Pennsauken, NJ 08110

2019:322 RESOLUTION ACCEPTING THE RESIGNATION OF CROSSING GUARD(s) DUE A REFUND (Donna Barrale)

BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and the State of New Jersey that Donna Barrale has resigned from her position of Crossing Guard. There was a deposit collected therefore a refund of \$15.00 is due.

Donna Barrale
4751 Green Avenue
Pennsauken, NJ 08110

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded by the Township Clerk to the Chief Financial Officer, Chief of Police and Human Resources.

2019:323 RESOLUTION ACCEPTING THE RESIGNATION OF CROSSING GUARD(s) (Maria Dungee)

BE IT RESOLVED by the Township Committee of the Township of Pennsauken in the County of Camden and the State of New Jersey that Maria Dungee has resigned from her position of Crossing Guard. There is no refund due.

Maria Dungee
5102 Holmecrest
Pennsauken, NJ 08110

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded by the Township Clerk to the Chief Financial Officer, Chief of Police and Human Resources.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>			√			
<i>Rafeh</i>		√	√			
<i>Taylor</i>						√
<i>McBride</i>			√			

DEPARTMENT REPORT(s) –

Tax Office

Committeeman DiBattista moved to accept the reports as submitted
Committeeman Killion seconded the motion
An affirmative 4/0 voice vote was recorded

CONFERENCE / ITEMS OF DISCUSSION:

Planning Board Appointment Alternate #2

There was discussion about three candidates for the planning board at the end of the discussion they choose to appoint Ms. Beverly Burris.

Mayor McBride mad the appointment of Beverly Burris to the Planning Board as the #2 Alternate.

Township Marketing

Mayor and Committee spoke of having a brochure and videos done to promote the Township. They spoke of the positive and exciting things that go on in Pennsauken.

Lou Meloni of Laurel Ave commented the Township had done it before and it really made the residents proud to live here. It enticed people to come live here and bring their businesses here.

Committeewoman Rafeh commented she had spoken with Deputy Mayor Taylor about it and discussed what had been done previously and things that need to be included this time around.

Committeeman Killion commented it would be good value for the investment and requested it be able to track measurable results

Committeeman DiBattista would like to see it move forward to help with our current social media which seems to be reactive messages on the social front. He also

commented he's like to see the narrative of the different cultures within the Township and its diversity.

Mr. T. Napieralski of Kirkwood, NJ asked who would be in overseeing the project
Committeewoman Rafeh replied that she would

Golf Membership

Committeeman DiBattista he had met with Mr. Kneib and Quentin and discussed raising the membership fees to the Golf course by 3%. He commented the fees had been steady for the last 12 years and that the course is as good if not better than many of the courses in the area with much higher membership fees.

The Mayor and Committee are in agreement to raise the membership fee.

Committeeman DiBattista commented that six candidates had been interviewed for the Tax Collector position. He and the Mayor had been on the interview with the candidate from Palmyra. She does some stuff the current Collector does not do. He sees a savings there and that she works in Edmunds our current program with billing and collecting.

Committeeman Killion requested the resume and commented he was not ready to make a decision.

PUBLIC COMMENT

Mayor McBride opened the floor to the public for comment

Mr. Napieralski of Kirkwood, NJ stated that he is a property owner her in Pennsauken and commented on the Township landlord code Chapter 251. He went on to state that he had told Committee in 2013 that it was wrong and did not coincide with the State. He also complained with the fee increase. He implored Committee to read all of Chapter 251 and compare it to the States law. Mr. Napieralski commented that he had opted out.

Mayor McBride told him that there had been some concern raised but none concerning the State statue difference. She continued that the Township Solicitor had reviewed the Ordinance before it was passed.

The Township's Solicitor Mrs. Galella stated that the local Ordinance does not mimic the State statue and that local Municipalities have the right to set fees. She then asked if he had a particular issue he was concerned with.

Mr. Napieralski stated the language difference between the State and the Township he again stated he wanted to "opt out" to which Mayor McBride replied it's not an opt out situation. She then asked Mr. Napieralski to be specific with what the state statue and article because the state statues are so vast.

There were no others from the public wishing to comment

Committeeman DiBattista moved a motion to close the floor to the public
Committeeman Killion seconded the motion
An affirmative 4/0 voice vote was recorded

RESOLUTION (PUBLIC MAY COMMENT) The following Resolution will be considered individually

2019:324

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN TO DISCUSS A MATTER OF PERSONNEL / EMPLOYMENT (Tax Collector)

WHEREAS, the Township Committee of the Township of Pennsauken is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6- et. seq; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Township Committee of the Township of Pennsauken to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

WHEREAS, matters under discussion will not be disclosed until the need for confidentiality no longer exists; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Pennsauken, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Township Committee of the Township of Pennsauken shall hold a closed meeting from which the public shall be excluded, on October 31, 2019.
2. The general natures of the subjects to be discussed at said closed meeting shall be matters of Personnel / Employment, Attorney Client Privilege N.J.S.A. 10:4-12b (7)

ADOPTED at the Meeting of the Township Committee of the Township of Pennsauken on October 31, 2019.

Mayor commented that Committee would not be coming back into open to take action.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Killion</i>	√		√			
<i>DiBattista</i>		√	√			
<i>Rafeh</i>			√			
<i>Taylor</i>						√
<i>McBride</i>			√			

Mayor and Committee moved into closed session at 6:19 pm

Mayor and Committee returned to open session at 7:55 pm

ADJOURNMENT

Committeeman Killion moved a motion to adjourn
Committeeman DiBattista seconded the motion
An affirmative 4/0 voice vote was recorded

Meeting adjourned at 7:56 pm

Respectfully submitted



Pamela Scott-Forman
Deputy Clerk

APPROVED: November 7, 2019