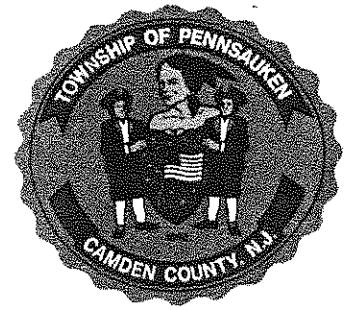


TOWNSHIP OF PENNSAUKEN
OFFICE OF CONSTRUCTION OFFICIAL



MUNICIPAL BUILDING

5605 N. Crescent Blvd. Pennsauken, New Jersey 08110
Telephone: 856-665-1000 Fax: 856-488-1198

Gary R. Burgin
Construction Official

COMMERCIAL PROJECTS

The rules and regulation of the State Uniform Construction Code Act requires that certain information be submitted or provided that the plans may be properly examined for compliance. **Plans and applications will not be examined or a construction permit certificate issued without the required information!** Separate applications and plans must be filed for each building/structure.

SITE PLANS

- ___ Minimum of two copies of the site plan to scale showing size and location of existing and new structures, established street grades, boundary grades, boundary line survey information and use of unoccupied space around the building where applicable, location of all utilities, soil analysis, ground water table investigation.
- ___ Location of all utilities.

PRIOR APPROVALS

(Found in N.J.A.C. 5:23-2.15(a)5.)

- ___ Planning Board/Zoning Board approval.
- ___ Notation of the release of the plans by the DCA, Health department or any applicable State Agency.
- ___ Utility releases for demolition.
- ___ Water Department approvals.
- ___ Utility releases for demolition and Asbestos abatement documentation.
- ___ Health Department approval for all restaurants or food handling businesses.
- ___ Approval letter from owners of the building for any construction.

CONSTRUCTION PLANS

**All requirements found in N.J.A.C. 5:23-2.15, the 2009 International Building Code
NJ Edition.**

- ___ Minimum of two copies of plans and specifications, seal and signature of the New Jersey licensed Engineer/architect must be affixed to each sheet.
- ___ Use group and Construction classification.
- ___ Foundation, floor, roof and structural plans.
- ___ Occupancy loads
- ___ Fire resistance rating of all structural elements and supporting data.
- ___ Design loads clearly indicated for all parts of the building or structure.
- ___ Soils analysis.
- ___ Door, window and finish schedules.
- ___ Sections, details and connection, material designations.
- ___ Details of chimney, vents, ducts and their connections.
- ___ Details of HVAC equipment.
- ___ Barrier Free design details.
- ___ Details of elevator, dumbwaiter, moving stairs and conveyor equipment.
- ___ Details of plastics used in construction.
- ___ Details of fire protection systems including all shop drawings.
- ___ Electrical floor and ceiling plans including lighting, receptacles, motors and equipment, service entry location, panel locations, line diagram and size of wire, conduits and breakers.
- ___ Plumbing floor plan including fixtures, pipe sizes, equipment, isometric (riser diagram), fixture schedule and sewer disposal, location and type of backflow preventers, gas pipe riser diagram.
- ___ Details of all temporary construction safeguards.