Reference #_____

FOR LICENSE YEAR 9/1/2009 TO 8/31/2010

TOWNSHIP OF PENNSAUKEN
5605 N. CRESCENT BOULEVARD
PENNSAUKEN, NJ 08110
DIVISION OF HOUSING CODE ENFORCEMENT

LANDLORD IDENTITY AND RENTAL UNIT REGISTRATION FORM

SECTION I – RENTAL PROPERTY INFORMATION

Block#_____ Lot#_____

Street Address_____ # of Units in Building _____

Heating Source: (circle one): Natural Gas Electric Propane Fuel Oil

If fuel oil is used to heat the building and the landlord furnishes the heat, you must supply the name and address of the fuel oil dealer servicing the building and the grade of fuel oil used below:

Fuel Oil Dealer _____ Phone #_____

Fuel Oil Dealer Address _____

Grade of Fuel Oil Used _____

The building is heated by fuel oil, but the landlord does not furnish heat (check here) _____

SECTION II – OWNER INFORMATION – (A physical address must be provided as per Township Ordinance)

Owner Name_____ Home Phone #_____ Cell Phone #_____

Owner Physical Address_____

_____

Owner Mailing Address (if different from physical address) _____

_____

Owner is NOT a Corporation (check here) _____

If Owner is a Corporation, please list the names & addresses of the Registered Agent and Corporate Officers as follows:

Corporation/Partnership Name(s):_____

List additional owners & addresses below if applicable – (We do not accept a P.O. Box as Owner Address):

Name_____ Address_____
Name_____ Address_____
Name_____ Address_____

If owner of record is not located in Camden County, provide the name address, telephone and fax number of a person who resides in Camden County and is authorized to accept notices from a tenant, to issue receipts for those notices and to accept service of process on behalf of the out-of-county owner(s) of record below:

Name_____ Phone #_____ Fax #_____

Address_____

**List below the name and address of all holders (bank, equity loan, etc) of recorded mortgages on property:

_____

_____

There is NO mortgage on property (check here) _____

SECTION III – MANAGING AGENT INFORMATION – (We do not accept a P.O. Box as Agent Address)

Managing Agent/Co. Name_____ There is NO managing agent (check here) _____

Address_____

Phone #_____ Cell #_____ Fax #_____

SECTION IV – TENANT INFORMATION

You MUST provide the FULL NAME, AGE, and GENDER of EACH AND EVERY TENANT in the unit, including children.

Unit # _____ # of Bedrooms _____ # of Occupants _____ Section 8 Unit (circle one) Yes No

Name of each Adult (18 years or older)	Name of each Minor (under 18 years of age)
_____	_____
_____	_____
_____	_____
_____	_____

Unit # _____ # of Bedrooms _____ # of Occupants _____ Section 8 Unit (circle one) Yes No

Name of each Adult (18 years or older)	Name of each Minor (under 18 years of age)
_____	_____
_____	_____
_____	_____
_____	_____

SECTION V – FLOOR PLAN SECTION

FOR EACH UNIT – Please provide a floor plan of each unit, which shall depict the number, dimensions and location of each room in the unit. No space shall be used for sleeping purposes which has not been so designated as a sleeping unit on the floor plan provided, and in accordance with Township Code.

_____ _____

Signature of Owner/Landlord Date

NOTE: A copy of your valid driver's license must be submitted with your registration form.
This registration form along with the required inspection must be renewed every year or upon change of tenant.

OFFICE USE ONLY: DATE RECEIVED_____ RECEIVED BY _____ AMOUNT_____ CHECK #_____

NOTE: The Pennsauken Township Housing Code Inspection consists of a visual examination of the premises to determine its suitability for a Certificate of Compliance under the provisions of the adopted housing code. This property inspection is not a guarantee or warranty of the premises or equipment therein.