

SCHEDULE "A"

PROFESSIONAL SERVICES CONTRACTS TO BE AWARDED BY ESTABLISHED QUALIFICATION CRITERIA

The Township of Pennsauken solicits statements of qualification for applicants for appointment to the following professional positions. Responses should address the general criteria and mandatory minimum criteria for the position sought. All responses will be treated as confidential and reviewed only by the governing body, unless otherwise required by law. Responses must be received in the Office of the Township Administrator, 5605 North Crescent Boulevard, Pennsauken, N.J. 08110, no later than 12:00 PM Thursday, December 21, 2006. All responses shall be opened and announced publicly, immediately thereafter by the Township Administrator or his representative. Responses will be reviewed by the governing body. All appointments will be announced at a public meeting. Unless otherwise noted appointments shall be for the calendar year of 2007 and subject to the execution of an appropriate contract.

MUNICIPAL ATTORNEY

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a municipal attorney who will be the chief, general legal officer of the Township. Applicants should demonstrate knowledge of general New Jersey municipal law, New Jersey redevelopment law and municipal contract law. Any experience or knowledge of matters directly affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey for a period of not less than ten (10) years preceding the proposed appointment, and eligible to appear before all state and federal courts in New Jersey, as well as New Jersey administrative agencies and the Office of Administrative Law.
2. Must have a minimum of seven (7) years experience in the general representation of municipal governments or municipal authorities.
3. Must list past and present municipal or government authorities represented.
4. Must maintain a bona fide principal office in the State of New Jersey.

5. Must have sufficient support staff available to provide all general legal services required by the Township including, but not limited to, legal research, preparation of resolutions, preparation of ordinances, preparation of contracts and other legal documents.

MUNICIPAL LABOR COUNSEL.

GENERAL CRITERIA: The Township of Pennsauken desires to appoint an attorney or firm who will be the Township's primary representative in all matters relating to labor relations. Applicants should demonstrate knowledge of and experience in the representation of public employers. Any experience or knowledge of matters that directly affect the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts and administrative agencies of the State of New Jersey for a period of not less than ten (10) years preceding appointment.

2. Must have a minimum of seven (7) years experience representing public employers in labor relation matters.

3. Must have sufficient support staff to provide all services required by the Township including, but not limited to, legal research, preparation of legal memoranda, contracts and other legal documents.

4. Must maintain a bona fide principal office in the State of New Jersey.

5. Must list past and present public employers represented as Labor Counsel.

MUNICIPAL BOND COUNSEL

GENERAL CRITERIA: The Township of Pennsauken desires to appoint an attorney or firm who will be the primary legal representative of the Township in all matters relating to the issuance of public debt instruments including bonds and bond anticipation notes of the Township. Applicant should demonstrate knowledge of municipal bond and finance law. Any experience or knowledge of matters that directly affect the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS.

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts and administrative offices of the State of New Jersey for a period of not less than ten (10) years preceding appointment.
2. Must have a minimum of ten (10) years experience representing municipal entities in connection with the approval of bond ordinances and the issuance of municipal bonds and/or notes.
3. Must maintain a bona fide office in the State of New Jersey.
4. Must have sufficient support staff to provide all services required by the Township including, but not limited to, the preparation of all documents necessary and incidental to the issuance of bonds and other municipal obligations.
5. Must list past and present public entities represented as Bond Counsel.

WATERFRONT REDEVELOPMENT BOND COUNSEL

GENERAL CRITERIA: The Township of Pennsauken has approved a redevelopment plan for an area known as the Waterfront Redevelopment. In connection with this redevelopment plan and agreements entered with a redeveloper, the Township requires the services of special bond counsel. Applicant should demonstrate knowledge of municipal bond and finance law, New Jersey redevelopment law and other matters pertinent to this project. Any experience or knowledge of matters that directly affect the Township of Pennsauken and its waterfront redevelopment should be addressed. Applicants may be an individual or a firm.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and appear before all state and federal courts and administrative offices of the State of New Jersey for a period of not less than ten (10) years preceding appointment.
2. Must have a minimum of ten (10) years experience representing municipal entities in connection with the approval of bond ordinances and the issuance of municipal bonds and/or notes.
3. Must maintain a bona fide office in the State of New Jersey.
4. Must have sufficient support staff to provide all services required by the Township including, but not limited to, the preparation of all documents necessary and incidental to the issuance of bonds and other municipal obligations.
5. Must list past and present public entities represented as Bond Counsel.

MUNICIPAL COURT CHIEF PROSECUTOR
AND MUNICIPAL PROSECUTOR

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a chief prosecutor who will be the chief legal representative of the State of New Jersey and the Township of Pennsauken in the prosecution of cases before the Municipal Court of the Township of Pennsauken and to appoint an additional prosecutor who will serve at the direction of the chief prosecutor. Applicants should demonstrate knowledge and experience in matters relating to prosecution matters before the municipal courts of the State of New Jersey, as well as a certification from the Prosecutor of Camden County to prosecute DWI cases involving the Alcotest 7110C. Any experience or knowledge of matters that directly affect the Township of Pennsauken or its municipal court should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts and administrative offices of the State of New Jersey for a period of not less than ten (10) years preceding appointment.
2. Must have a minimum of seven (7) years experience as a municipal court prosecutor.
3. Must provide a description of availability for municipal court sessions as scheduled in Pennsauken.
4. Must maintain a bona fide principal office in the State of New Jersey.
5. Must list other past and present municipal courts served as Prosecutor.

MUNICIPAL PUBLIC DEFENDER

GENERAL CRITERIA: The Township of Pennsauken desires to appoint an attorney at law who will be the principal public defender for those who qualify for public defender services in the Municipal Court of the Township of Pennsauken. Applicant should demonstrate knowledge and experience in the defense of matters in the municipal courts of the State of New Jersey. Any experience or knowledge of matters that directly affect the Township of Pennsauken or its municipal court should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts and administrative offices of the State of New Jersey for a period of not less than ten (10) years preceding appointment.
2. Must have a minimum of five (5) years experience in the defense of persons before municipal courts of the State of New Jersey.
3. Must have a minimum of three (3) years experience as a municipal public defender in the municipal courts of the State of New Jersey.
4. Must maintain a bona fide principal office in the State of New Jersey.

MUNICIPAL AUDITORS

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a firm of certified public accountants to act as municipal auditors for the Township of Pennsauken. Applicant should demonstrate knowledge of municipal auditing laws and regulations and experience in providing advice to municipal entities on records compliance issues. Any experience or knowledge of matters that directly affect the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. The firm must employ a minimum of ten (10) certified public accountants who have been licensed in that capacity for a period of not less than seven (7) years each prior to the date of appointment.
2. The firm must employ a minimum of five (5) registered municipal accountants licensed and qualified in that capacity for a minimum of five (5) years each prior to the appointment
3. Must have a minimum of ten (10) years' experience in providing auditing services to municipalities within the State of New Jersey.
4. Must maintain a current principal office within the State of New Jersey.
5. Must describe any special services available to municipal clients.

6. Must list all past and present municipal clients.

FINANCIAL ADVISOR, WATERFRONT REDEVELOPMENT AREA

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a financial advisor who will assist the Township of Pennsauken in the analysis of financial information related to the redevelopment of the area known as the Waterfront Redevelopment Area. Entities should demonstrate knowledge of municipal finance law and financial practices with particular emphasis on the application of that knowledge and experience to redevelopment areas. Any experience or knowledge of matters that directly affect the Waterfront Redevelopment Area of the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must have a minimum of ten (10) years experience providing financial advisory services to municipal governments in New Jersey.
2. Must possess in depth experience in municipal bond transactions.
3. Must have a minimum of least one (1) principal with at least a master's degree in public administration or equivalent.
4. Must maintain a bona fide office in the State of New Jersey.
5. Must list all past and present municipal clients.

PROSECUTOR, BUILDING DEPARTMENT

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a New Jersey licensed attorney to represent its building department in the prosecution of property maintenance code violations before the Municipal Court of the Township of Pennsauken. Applicant must demonstrate knowledge regarding building code enforcement issues and their enforcement on behalf of municipal building departments. Any experience or knowledge of matters directly affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey for a period of not less than ten (10) years.

2. Must have a minimum of *seven (7)* years experience in the enforcement of building codes within the State of New Jersey.
3. Must provide a description of availability for municipal court sessions as scheduled in Pennsauken.
4. Must maintain a bona fide office in the State of New Jersey.

SPECIAL COUNSEL, WORKERS COMPENSATION INSURANCE PLAN

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a New Jersey licensed attorney or a firm of attorneys to represent the Township of Pennsauken in the administration of its Workers Compensation Self-Insurance Plan, specifically to represent the Township of Pennsauken as an employer in the Courts of Workers Compensation in the State of New Jersey. Applicants are encouraged to submit information demonstrating particular knowledge relating to the representation of self-insured municipal governments in workers compensation actions. Any experience or knowledge of matters directly affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice law in the State of New Jersey and eligible to appear before all state and federal courts and administrative offices of the State of New Jersey for a period of not less than ten (10) years preceding appointment.
2. Must have a minimum of seven (7) years experience representing respondents in workers compensation actions.
3. Must have a minimum of five (5) years experience in representing municipal governments as respondents in New Jersey workers compensation actions.
4. Must maintain a bona fide office in the State of New Jersey.
5. Must list past and present public entities represented in worker's compensation matters.

CONSULTING ENGINEERS

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a firm or firms to provide consulting engineering services to the Township. Applicants should demonstrate

knowledge and experience with respect to all aspects of engineering services required by a municipal entity. Any experience or knowledge of matters that directly affect the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be certified to provide engineering services in the State of New Jersey.
2. Must have a minimum of ten (10) years experience in providing consulting services to municipalities including demonstrated experience with road programs, drainage improvement projects, combined sewer projects, utility upgrades and replacement, public building improvement programs, recreational facilities, land surveying and mapping projects.
3. Must be experienced in obtaining permits and approvals from various state, county and local regulatory agencies with specific experience related to waterfront development permits and Brownfield sites preferred.
4. Must maintain a staff of New Jersey licensed or certified professionals sufficient to service the Township of Pennsauken including, but not limited to: civil engineers, land surveyors, planners, environmental scientists and construction administrators.
5. Must maintain a principal office location in close proximity to Pennsauken so as to be able to respond to emergent matters promptly.
6. Must be experienced in the preparation of grant applications.
7. Must have project managers with at least fifteen (15) years of municipal experience.
8. Must list past and present municipalities served as Consulting Engineer.

INSURANCE BROKER OF RECORD

GENERAL CRITERIA: The Township of Pennsauken desires to appoint an insurance broker of record responsible for the negotiation and placement of various insurance products required by the Township of Pennsauken including, but not limited to, general liability insurance, general property insurance, errors and omissions insurance, fleet motor vehicle insurance and others. Applicant should demonstrate an extensive knowledge of all insurance products required by municipal entities and available product lines. Any experience or knowledge of matters directly affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed as a New Jersey insurance broker for a minimum of ten (10) years.
2. Must have a minimum of ten (10) years experience representing New Jersey municipal governments as an insurance broker.
3. Must handle all insurance products required by the Township of Pennsauken.
4. Must have access to various competitive insurance lines.
5. Must have available risk management consultant services as requested by the Township.
6. Must be able to provide consulting services relative to self-insurance programs and other alternative insurance options.
7. Must list past and present municipal entities served as Insurance Broker.

BROKER OF RECORD FOR EMPLOYEE BENEFIT PROGRAM

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a broker of record for its employee benefit programs (such as health, dental, prescription and vision programs). Applicants should demonstrate knowledge and experience in the placement of insurance and alternative benefit programs on behalf of municipal entities with particular experience in areas of cost containment. Any specific experience or knowledge of matters affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed as a New Jersey insurance broker for a minimum of ten (10) years.
2. Must have a minimum of ten (10) years experience representing New Jersey municipal governments as an employee benefit program broker. Must demonstrate the ability to handle all employee benefit programs required by the Township of Pennsauken.
3. Must have access to various competitive insurance products.
4. Must be able to provide consulting services relative to cost containment and alternative products available to municipal governments for employee benefit programs.
5. Must list past and present municipal entities served as Employee Benefit Program Broker.

REAL ESTATE BROKER

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a real estate broker who will represent the Township of Pennsauken's interest in the purchase and sale of real estate. Applicant should demonstrate knowledge of real estate markets in Camden County and more particularly in the Township of Pennsauken. Any experience or knowledge of matters that directly affect the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to act as a real estate broker for a minimum of ten (10) years.
2. Must maintain a bona fide office in the State of New Jersey.
3. Must have a minimum of five (5) years experience acting as a broker for real estate transactions in the Township of Pennsauken.

TITLE COMPANY

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a title company or title companies to perform title examinations and to place title insurance when required on behalf of the Township of Pennsauken. Applicants should demonstrate particular knowledge of title issues as it relates to riparian grants and other issues relating to the purchase and development of land along public waterways. Any experience or knowledge of matters directly affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed as a New Jersey title agent for a minimum of ten (10) years prior to appointment.
2. Must be authorized to act as agent for a nationally recognized title insurance company.
3. Must maintain an office in Camden County, New Jersey.
4. Must demonstrate familiarity with South Jersey closing practices.

5. Must have sufficient access to title examiners, underwriters and other professionals necessary for the performance of all services required by the Township of Pennsauken.

TOWNSHIP APPRAISER

GENERAL CRITERIA: The Township of Pennsauken desires to appoint an appraiser who will provide general appraisal services as required by the Township of Pennsauken. Applicant should demonstrate experience and knowledge of the field of appraisal, particularly as it relates to municipal tax appeals and condemnation issues. Any experience or knowledge of matters directly affecting the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Applicants must be MAI and SRA appraisers qualified as such for a period of not less than ten (10) years prior to appointment.
2. Must have a minimum of fifteen (15) years experience appraising real property within the County of Camden.
3. Must have a minimum ten (10) years experience in the representation of municipalities in matters before the County Board of Taxation or must have demonstrable experience as an appraiser establishing values for the purpose of condemnation matters on behalf of municipal entities.
4. Must list all past and present municipal clients.

TOWNSHIP PHYSICIAN

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a Township physician who will be a primary resource to provide emergency medical attention as required for employees of the Township of Pennsauken and regular care and referral services for employees injured while in the course of their employment. Applicants should demonstrate knowledge and experience serving as physicians for municipal entities. Any experience or knowledge of matters that directly affect the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must be licensed to practice medicine in the State of New Jersey for a minimum of ten (10) years prior to appointment.

2. Must have a minimum of ten (10) years experience in treatment and care as it relates to occupational health issues.
3. Must have demonstrable experience in dealing with issues particular to the fitness for duty of public employees.
4. Must have sufficient staff to perform all clerical functions required by a municipal entity of its appointed physician.
5. Must have a principal office in close proximity to the Township of Pennsauken, preferably within the Township of Pennsauken for the purpose of providing prompt access for Township employees.
6. Must list all past and present municipal clients.

REDEVELOPMENT CONSULTANT

GENERAL CRITERIA: The Township of Pennsauken desires to appoint a consultant responsible for the coordination and direction of various professional disciplines relating to redevelopment projects in the Township, as needed and to provide general advice relative to redevelopment initiatives. Applicants should demonstrate knowledge and experience in Redevelopment Law and its application in municipalities in New Jersey. Any experience involving municipalities in Camden County should be addressed. Any experience or knowledge of matters directly affecting redevelopment initiatives in the Township of Pennsauken should be addressed.

MANDATORY MINIMUM REQUIREMENTS:

1. Must have a minimum of seven (7) years experience providing consulting services to municipal governments in New Jersey relative to redevelopment issues.
2. Must have prior experience obtaining grants and loans for municipal redevelopment projects.
3. Must have prior experience and knowledge concerning general administration of public entities.
4. Principal must have a minimum education to include a masters degree in a related field of study, such as public policy, planning or administration.
5. Must maintain a bona fide principal office in the State of New Jersey.