

PROPOSAL FORM

TO:           The Township of Pennsauken  
              5605 N. Crescent Boulevard  
              Pennsauken, NJ 08110

RE:           **PENNSAUKEN TOWNSHIP**  
              **NEW LIBRARY AND MUNICIPAL BUILDING PROJECT**

This Proposal will not be accepted after **11:00 am** prevailing time on **April 20, 2023** at which time all Proposals will be publicly opened and read.

Remington & Vernick Engineers

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(Name of Firm Submitting Bid)

The following Proposal is hereby made to the Township of Pennsauken.

The undersigned Proposer hereby proposes and agrees to provide sufficient organization, personnel, judgment, skill and management as detailed in its Proposal for Construction Management Services in an expeditious and economical manner consistent with the interests of the Owner and with the level of skill and care ordinarily practiced by Construction Managers under the same or similar circumstances.

The undersigned Proposer declares that this Proposal is made without connection with any other person or persons making Proposals for the same work and is in all respects fair and without collusion or fraud.

The undersigned Proposer hereby agrees to be bound by the award of the Contract, and if awarded the Contract on this Proposal, to execute within ten (10) days after receipt of notification that the Contract Documents are ready for signature, the required Contract Agreement and the required Insurance Certificates, of which Contract this Proposal, the Plans for the work, and the Specifications as above indicated, shall be a part.

The undersigned understands that the Owner reserves the right to reject any or all Proposals or to waive any informality or technicality of any Proposal in the interest of the Owner.

If this Proposal shall be accepted by the Owner, and the undersigned shall fail to contract aforesaid, then the Owner shall be entitled to recover from the Proposer, the difference between the amount specified in the Proposal and the amount for which the Owner may contract with another party to perform the work covered by said Proposal, if the latter amount be in excess of the former.

If this Proposal shall be accepted by the Owner, the undersigned agrees to complete the entire work proposed under this Contract within the time limit specified in the Agreement section of these specifications.

The following Fee Proposal will be completed in ink or typewritten.

**Submit a Lump Sum Fee Proposal for preconstruction activities:**

**1. Pre-Construction Phase:**

| <u>Function</u>      | <u>Projected Hours</u> | <u>Projected Cost</u> |
|----------------------|------------------------|-----------------------|
| Project Executive    | 32                     | \$6,880               |
| Construction Manager | 32                     | \$5,600               |
| <hr/>                |                        |                       |
| Subtotals:           | 64                     | \$12,480              |

Please note that these fees are not really applicable since the project has already been designed and is out for bid at this time.  
 Bids are to be received on 5/7/23 with an NTP anticipated at the beginning on June.

**2. Bidding Phase:**

| <u>Function</u>      | <u>Projected Hours</u> | <u>Projected Cost</u> |
|----------------------|------------------------|-----------------------|
| Project Executive    | 32                     | \$6,880               |
| Construction Manager | 32                     | \$5,600               |
| <hr/>                |                        |                       |
| Subtotals:           | 64                     | \$12,480              |

Please note that these fees are not really applicable since the project has already been designed and is out for bid at this time.

Bids are to be received on 5/4/23 with an NTP anticipated at the beginning on June.

**Submit a monthly fee inclusive of all reimbursables expected to occur within that particular month's provision of services for construction phase activities:**

**3. Construction Phase:**

| <u>Function</u>      | <u>Projected Hours</u> | <u>Projected Cost</u> |
|----------------------|------------------------|-----------------------|
| Project Executive    | 72                     | \$15,881              |
| Construction Manager | 2,600                  | \$458,619             |
| <hr/>                |                        |                       |
| Subtotals:           | 2,672                  | \$474,500             |

**Submit a single average hourly billing rate for post construction phase services as described. Also provide a "not-to-exceed" monthly post occupancy fee:**

**4. Close-Out Phase:**

| <u>Function</u>      | <u>Projected Hours</u> | <u>Projected Cost</u> |
|----------------------|------------------------|-----------------------|
| Construction Manager | 28                     | \$5,056               |
| _____                | _____                  | _____                 |
| _____                | _____                  | _____                 |
| _____                | _____                  | _____                 |
| Subtotals:           | _____                  | _____                 |

**Fee Proposal Summary:**

| <u>Function</u>        | <u>Projected Hours</u> | <u>Projected Cost</u> |
|------------------------|------------------------|-----------------------|
| Pre-Construction Phase | 64                     | \$12,480              |
| Bidding Phase          | 64                     | \$12,480              |
| Construction Phase     | 2,672                  | \$474,500             |
| Close-Out Phase        | 28                     | \$5,056               |
| Subtotals:             | 2,882                  | \$504,516             |

If the Preconstruction Phase is not necessary due to the timing of our award and receipt of bids our fee would be \$479,556

**Provide a Fee Schedule of hourly rates for additional Services for each function that may be required on the project.**

RVE has provided our full hourly rates at the end of this section.

**Please provide billable hourly labor rates for all proposed staff (e.g. Project Executive, Project Principal, etc.)**

|                   | <u>Average Hourly Rate</u> | <u>Name of Person</u> |
|-------------------|----------------------------|-----------------------|
| Project Executive | \$ 215.00                  | Christopher Sapanaro  |
| Project Manager   | \$ 175.00                  | Lenny Cinaglia        |
| _____             | \$ _____                   | _____                 |

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

If a Corporation,

Name of Contractor Remington & Vernick Engineers

Signature of Bidder  Leonard A. Faiola, PE, PP, CME, President & CEO  
Name Title

Business Address 2059 Springdale Road, Cherry Hill, NJ 08003

Incorporated under the Laws of the State of New Jersey

President Leonard A. Faiola, PE, PP, CME, President & CEO  
(Name) (Title)

Secretary Edward Brennan, Esq. Secretary  
(Name) (Title)

Treasurer Annina Hogan, PE, RA, CME, LEED AP, Executive Vice President & COO  
(Name) (Title)

Dated: 04/18/2023

(Affix Corporation Seal Here)

If a Partnership, Individual, or Non-Incorporated Organization,

Name of Company \_\_\_\_\_

Signature of Bidder \_\_\_\_\_  
(Name) (Title)

Names and Addresses of Members of Company

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 2023 SCHEDULE OF BILLABLE HOURLY RATES

It has always been the firm's policy to encourage clients to contact our staff with questions or problems that need to be discussed. No fees are incurred each time the telephone is answered or a meeting is held on-site. Clients are free to discuss various projects without fear of incurring a consulting expense. Fees are all project-related, established at the initiation of the project or as the scope of the project can be defined. Prior to client authorization, a detailed proposal, including a scope of services, will be prepared for all Capital Projects. All proposals are subject to negotiation and approval.

### ENGINEERING

|                               |       |
|-------------------------------|-------|
| Regional Engineer/Manager     | \$210 |
| Engineering Department Head   | \$205 |
| Certified Floodplain Manager  | \$185 |
| Project Manager, LSRP         | \$200 |
| Project Manager/Engineer      | \$200 |
| Project Engineer              | \$190 |
| Engineer                      | \$165 |
| Senior Engineering Technician | \$160 |
| Engineering Technician        | \$125 |
| Technical Aide                | \$85  |

### PLANNING

|                                    |       |
|------------------------------------|-------|
| Planning Manager                   | \$200 |
| Project Planner                    | \$195 |
| Senior Landscape Architect/Planner | \$185 |
| Landscape Architect/Planner        | \$155 |

|                        |       |
|------------------------|-------|
| Principal              | \$215 |
| Administrative Manager | \$130 |

Mileage Commensurate in accordance with IRS Regulations

### CONSTRUCTION MANAGEMENT & OBSERVATION

|                                  |       |
|----------------------------------|-------|
| CM & Observation Department Head | \$180 |
|----------------------------------|-------|

#### Construction Management Personnel

|                      |       |
|----------------------|-------|
| Project Manager      | \$175 |
| Construction Manager | \$160 |

#### Observer Personnel

|                                  |       |
|----------------------------------|-------|
| Observer Supervisor              | \$170 |
| Resident Observer NICET IV       | \$165 |
| Observer NICET II/III            | \$160 |
| Observer                         | \$150 |
| Contract Administrator           | \$145 |
| NACE Certified Coating Inspector | \$175 |

### SURVEY, CAD & GIS

#### Field Personnel

|                    |       |
|--------------------|-------|
| Surveyor           | \$135 |
| Party Chief        | \$130 |
| Transit/Rod Person | \$125 |
| Robotic Crew       | \$165 |

#### Office Personnel

|                            |       |
|----------------------------|-------|
| Survey/CAD Department Head | \$190 |
| Survey Manager             | \$185 |
| CAD/GIS Manager            | \$180 |
| Senior CAD/GIS Technician  | \$155 |
| CAD/GIS Technician         | \$135 |