

**Township of Pennsauken
Award of Contract
Conflicts Special Counsel**

WHEREAS, the Township Committee of the Township of Pennsauken appointed Tim Higgins Attorney at Law with offices located at 30 South Haddon Avenue PO Box 7 Haddonfield, New Jersey 08033 as Conflicts Special Counsel for a one-year term, commencing January 5, 2024 through and including December 31, 2024; and

WHEREAS the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for “professional services” without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, notwithstanding the aforementioned exemption for competitive bidding, the Township Committee requested qualifications and proposals for said position and has awarded this contract under a “fair and open process” pursuant to N.J.S.A. 19:44A-20.4 et seq., and that requires public advertising for contracts for “Professional Services”; and

WHEREAS, proposals were requested for and publicly advertised in the Retrospect and Courier Post newspapers on October 6, 2023 and opened in public on November 8, 2023 and

WHEREAS, the above-named appointee is a practitioner of a recognized profession and is so licensed or certified in the State of New Jersey; and

WHEREAS, funds are available for this purpose as is evidenced by the attached certificate of the Pennsauken Finance Director in an amount not to exceed \$55,000.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, that the attached written contract for legal services be and is hereby approved subject to review, revision and approval by the Township Attorney.

BE IT FURTHER RESOLVED, that the Township Administrator and Clerk are authorized to execute any contract or further documentation required to effectuate said appointment.

BE IT FURTHER RESOLVED, that a notice of award shall be published in the official newspaper of Pennsauken Township as required by law, within ten (10) days of passage of this Resolution and a copy of said contract shall be maintained in the Office of the Township Clerk and available for public inspection during regular business hours.

I HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at its meeting held in the Meeting Room of the Municipal Building, 5605 North Crescent Boulevard, Pennsauken, New Jersey 08110 on February 1, 2024

PENNSAUKEN TOWNSHIP

**Pamela Scott-Forman, RMC/CMR
Pennsauken Township Clerk**

Adopted: