

**MINUTES  
TOWNSHIP OF PENNSAUKEN  
PUBLIC COMMITTEE MEETING  
October 5, 2023**

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday, October 5, 2023.

The Meeting was called to order by Mayor Martinez at 6:00 pm.

The meeting commenced with a roll call by the Township Clerk.

**PRESENT:** Committeewoman Roberts, Committeewoman Rafeh, Committeeman DiBattista Deputy Mayor Olivo, and Mayor Martinez.

Also, present were Township Administrator Tim Killion, Township Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos, and Christopher Orlando Esq.

Mayor Martinez called for the Salute to the Flag, to be followed by a Moment of Silence. Mayor also announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

**NOTE:** Township Clerk announced that this meeting was published in the Courier Post on January 13, 2023.

**CONSIDERATION OF/AND POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN MEETING – None Received**

**NOTE:** Meeting was streamed live on YouTube.

**APPROVAL OF MINUTES**

Regular Meeting      September 21, 2023

Committeeman DiBattista moved motion to accept minutes.  
Deputy Mayor Olivo second the motion.  
An affirmative 5/0 voice vote was recorded.

**ORDINANCE ON SECOND READING – Public May Comment**

**2023:23 AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF PENNSAUKEN CHAPTER 299 ENTITLED "VEHICLES AND TRAFFIC"**

**BE IT ORDAINED** by the Mayor and Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, as follows:

Chapter 299-57 "Restricted Parking Zones in Front of Residences: is hereby amended to ADD the following:

1. Handicapped Parking Signs are located at 5535 Woodland Avenue beginning 130 feet east from the northeast corner of Woodland Avenue and Garfield Avenue and continuing 22 feet north.

All Ordinances or parts of Ordinances inconsistent or in conflict with the provisions of this Ordinance are hereby repealed.

This Ordinance shall take effect upon due publication and final enactment as provided by law.

Committeeman DiBattista moved motion to open floor for public hearing.  
 Deputy Mayor Olivo second motion.  
 An affirmative 5/0 voice vote was recorded.

Committeeman DiBattista moved motion to close floor for public hearing.  
 Deputy Mayor Olivo second motion.  
 An affirmative 5/0 voice vote was recorded.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No Public Wished to Comment

**ORDINANCE(S) ON FIRST READING – No Public Comment** (Second Reading will be November 2<sup>nd</sup>)

**2023:26** AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF PENNSAUKEN CHAPTER 299 ENTITLED “VEHICLES AND TRAFFIC” (Lexington Avenue)

**BE IT ORDAINED** by the Mayor and Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, as follows:

Chapter 299-57 “Restricted Parking Zones in Front of Residences: is hereby amended to ADD the following:

- Handicapped Parking Signs are located at 2221 Lexington Avenue beginning 25 feet south from the southwest corner of Lexington Avenue and Jefferson Avenue and continuing 22 feet south.

All Ordinances or parts of Ordinances inconsistent or in conflict with the provisions of this Ordinance are hereby repealed.

This Ordinance shall take effect upon due publication and final enactment as provided by law.

Motion on FIRST Reading:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No Public Wished to Comment

**2023:27** AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING CHAPTER 243 PROPERTY MAINTENANCE OF THE CODE OF THE TOWNSHIP OF PENNSAUKEN TO ADD ARTICLE VI PRIVATELY OWNED SALT STORAGE

**WHEREAS**, the Township of Pennsauken has received authorization under the Tier A Municipal Stormwater General Permit from the New Jersey Department of Environmental Protection (NJDEP) to discharge stormwater to surface water and groundwater from the storm sewer system owned and operated by the Township; and

**WHEREAS**, it is required by said Permit that the Municipality shall adopt and enforce an ordinance regulating the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that the Code of the Township of Pennsauken, Chapter 243 Property Maintenance, be amended to add Article VI Privately Owned Salt Storage as follows:

#### **Article VI Recitals**

**243-24 Purpose.** The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of Pennsauken to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

**243-25 Definitions.** For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
  - 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
  - 3. The structure shall be erected on an impermeable slab;
  - 4. The structure cannot be open sided; and
  - 5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
  - F. “Resident” means a person who resides on a residential property where de-icing material is stored.

## **243-26 Deicing Material Storage Requirements.**

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15<sup>th</sup> and April 15<sup>th</sup>.
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
  2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
  3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
  4. Loose materials shall be covered as follows:
    - a. The cover shall be waterproof, impermeable, and flexible;
    - b. The cover shall extend to the base of the pile(s);
    - c. The cover shall be free from holes or tears;
    - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
    - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
      - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
  5. Containers must be sealed when not in use; and
  6. The site shall be free of all de-icing materials between April 16<sup>th</sup> and October 14<sup>th</sup>.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.
- C. Temporary and/or permanent structures constructed for this purpose must comply with local ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

**243-27 Exemptions.** Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

**243-28 Enforcement.** This ordinance shall be enforced by the Pennsauken Township Police Department, Pennsauken Township Building Department and Code Enforcement during the course of ordinary enforcement duties.

**243-29 Violations and Penalties.** Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall be subject to one or more of the following: a fine not exceeding \$1,250 or imprisonment in the county jail for a term not exceeding 90 days, or a period of community service not exceeding 90 days, in the discretion of the Municipal Court Judge.

**243-30 Severability.** Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

**243-31 Effective Date.** This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

All ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

This Ordinance shall take effect in accordance with law.

Motion on FIRST Reading:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>		√	√			
<i>Rafeh</i>	√		√			
<i>DiBattista</i>			√			
<i>Olivo</i>			√			
<i>Martinez</i>			√			

No Public Wished to Comment

**2023:28 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF PENNSAUKEN CHAPTER 269, SOLID WASTE REGULATING THE PLACEMENT OF YARD WASTE IN THE STREET**

**WHEREAS**, the Township of Pennsauken is authorized to discharge stormwater to surface water and groundwater in accordance with the Tier A Municipal Stormwater General Permit issued by the New Jersey Department of Environmental Protection (NJDEP); and

**WHEREAS**, the NJDEP has revised the requirements of the Tier A Permit to add a seven (7) day restriction prior to a scheduled or announced collection for the placement of un-containerized yard waste in the street.

**THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Pennsauken in the County of Camden and State of New Jersey, that the Code of the Township of Pennsauken, Chapter 269, Solid Waste, Section 269-11, General Regulation is hereby amended as follows:

Section 269-11, Subsection D, now to read the following location:

**The sweeping, raking, blowing, or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this ordinance. If such placement of yard waste**

**occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this ordinance.**

All ordinances or parts of ordinances in conflict or inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

This Ordinance shall take effect in accordance with law.

Motion on FIRST Reading:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>		√	√			
<i>Rafeh</i>	√		√			
<i>DiBattista</i>			√			
<i>Olivo</i>			√			
<i>Martinez</i>			√			

No Public Wished to Comment

**RESOLUTION(s) The Following will be Considered by Consent Agenda**

**2023:319** RESOLUTION APPROVING THE REFUND OF \$175.00 FOR DUPLICATE PAYMENT OF HOUSING RESALE FEES FOR 2544 42ND STREET, PENNSAUKEN, NJ 08110

**WHEREAS**, Andrea Kappre of 105 Merseyside Drive, Swedesboro, NJ 08085 made a deposit with the Township of Pennsauken in the amount of \$175.00 for the Housing Resale Inspection for 2544 42<sup>nd</sup> Street, Pennsauken, NJ 08110.

**WHEREAS**, THE Construction Official of the TOWNSHIP OF PENNSAUKEN is satisfied that the payment was a duplicate payment, and a refund should be issued.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey that the sum of \$175.00 is returned to Andrea Kappre, 105 Merseyside Drive, Swedesboro, NJ 08085.

**CERTIFIED COPY** of this resolution will be forwarded by the Township Clerk to the Applicant, Construction Official, Finance Department, and the Manager of the Building & Housing Department.

**2023:320** RESOLUTION APPOINTING CROSSING GUARDS (Gantt & Gingell)

**BE IT RESOLVED** by the Township Committee of the Township of Pennsauken in the County of Camden and the State of New Jersey, that the following have been appointed as stand by Crossing Guards:

Gabrielle Gantt            3712 Remington Avenue            Pennsauken, NJ 08110

Dennis Gingell 5458 Garfield Avenue Pennsauken, NJ 08109

**BE IT FURTHER RESOLVED** certified copies of this resolution be forwarded by the Township Clerk to the Chief Financial Officer, Chief of Police and Department of Human Resources.

**2023:321 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ISSUANCES OF RAFFLE LICENSES (St. Stephens Parish)**

**BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: St Stephens RC Church  
Address: 6306 Browning Road Pennsauken, NJ 08109  
Where Event Is Being Held: 6306 Browning Road Pennsauken, NJ 08109  
Date of Event: December 17, 2023  
Type: Progressive 50/50 Fundraising Raffle  
Township License #: RL-2320  
State Registration ID # 384-1-9377

**BE IT FURTHER RESOLVED** that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

**2023:322 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ISSUANCES OF OFF PREMISE 50/50 RAFFLE LICENSE (Bishop Eustace)**

**BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: Bishop Eustace Parents Assn  
Address: 5552 Rt. #70 Pennsauken, NJ 08109  
Where Event Is Being Held: 5552 Rt. #70 Pennsauken, NJ 08109  
Date of Event: December 9, 2023  
Type: Progressive 50/50 Off Premise Raffle  
Township License #: RL-2321  
State Registration ID # 384-5-29566

**BE IT FURTHER RESOLVED** that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

**2023:323 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ISSUANCE OF A BASKET RAFFLE LICENSE. (Bishop Eustace)**

**BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: Bishop Eustace Parents Assn  
Address: 5552 Rt. #70 Pennsauken, NJ 08109  
Where Event Is Being Held: 5552 Rt. #70 Pennsauken, NJ 08109  
Date of Event: December 9, 2023

Type: Basket Raffle  
 Township License #: RL-2322  
 State Registration ID # 384-5-29566

**BE IT FURTHER RESOLVED** that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

**2023:324 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING A SHARED SERVICE AGREEMENT BY AND BETWEEN THE TOWNSHIP OF PENNSAUKEN AND THE COUNTY OF CAMDEN (solar speed display)**

**WHEREAS**, the Township of Pennsauken and the County of Camden wish to enter into a shared service agreement; and

**WHEREAS**, the County of Camden shall be responsible for the purchase and installation of two (2) solar powered electronic speed display signs along Park Avenue (CR 621) and Howard Avenue, and Park Avenue (CR621) and Pennsylvania Avenue; and

**WHEREAS**, the Township of Pennsauken will assume full ownership and maintenance responsibilities for the solar powered speed display sign after installation is completed; and

**WHEREAS**, the proper and respective county and municipal officials were authorized to execute the Shared Services Agreement pursuant to Resolutions of their respective Governing bodies, attached hereto a copy of the agreement and made a part of this resolution; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, that the Mayor Vince Martinez of Pennsauken Township and Pamela Scott-Forman, Township Clerk be authorized to execute the Shared Services Agreement.

Motion to Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>		√	√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>			√			
<i>Martinez</i>			√			

No Public Wished to Comment

**PAYMENT OF BILLS**

September 2023 \$ 1,499,466.31

Deputy Mayor Olivo moved motion to pay the bills.  
 Committeewoman Roberts second motion.  
 An affirmative 5/0 voice vote was recorded.

**PUBLIC COMMENT**

Mrs Idita (from 5001 River Rd) Wanted to say thank you to everyone who was involved with resolving the abundance of truck parking around her area.

- Committee thanked her for her time and thanked her for coming in and letting us know her concern was resolved.



Mr Anthony (from 48<sup>th</sup> Street) Is concerned with the increasing amount of homeless around Cooper River Park.

- Committed stated they will talk to our Police Dept and Camden City to find a solution.

Deputy Mayor Olivo moved motion to close Public hearing.

Committeeman DiBattista second motion.

An affirmative 5/0 voice vote was recorded.

## **COMMITTEE COMMENTS**

### **Mayor Martinez**

- Thank you to the Dept Heads that came tonight and to the residents that took time to come voice their concern and to thank us for resolving their concerns.
- Mr. Anthony, we will speak to Camden County authorities to see what we can do and see in what we can help.
- Have a great weekend everyone.
- Clean-up this past weekend was a success. We had over 100 volunteers from the school, neighborhood, and Pennsauken Twp employees. Thank you so much to all of them for spending their Saturday morning cleaning up. We had a lot of fun and collected over 1.3 tons of garbage. We also had Mr. Softee come out and hand ice cream to the kids.

### **Deputy Mayor Olivo**

- Thank you to everyone who came out tonight. We appreciate you coming and voicing your concerns.
- Please contact Juan Vazquez for a vendor spot for our Fall Festival. There is a limited amount and it's on a first come basis. Call 856-665-1000 x151.
- October is Breast Cancer Awareness Month. And it is also Italian American Heritage Month.
- Have a great weekend and stay safe.

### **Committeeman DiBattista**

- Thank you to the residents that came out tonight.
- We will contact someone from Camden County to see how we can help with the Homeless situation at Cooper River Park.
- Haunted hayride is 10/25 at the PCC we added more rides and more scenes for everyone to enjoy.
- Thank you to Juan vazquez for all your hard work in all the events we have in town.

### **Committeewoman Rafeh**

- Ms. Idita, thank you for your kind words. We appreciate you coming in and letting us know your we were able to assist you with the Truck parking in your area.
- Mr. Anthony, we will speak to the correct departments to work on the issues you mentioned at Cooper River.
- Thank you to all the volunteers for the Fall Clean Up last weekend. We appreciate all the students, neighbors and Twp employees who came out and helped us clean up. And thank you to Mr. Softee for helping us surprise all the kids with Ice Cream.
- Congratulations to Jack Killion and the entire Volleyball team for your win. We are very proud of all your hard work.
- 10/14 Fall Festival and rain date 10/1512p-4p, 10/25 Haunted Hayride at the PCC 6:30-9:30.

**Committeewoman Roberts**

- We had over 100 volunteers on Saturday for our Fall Clean-up, and we are so appreciative for all of them. Thank you to all the programs from school for showing up and to all the neighbors and Twp employees. We were able to have Mr. Softee come by and hand out Ice Cream for the kids.
- Thank you to the residents for coming in tonight.

**REMINDER(s)**

**Tim Killion**

- Our Municipal Building will be closed Monday October 9<sup>th</sup> in observance for the Federal Holiday.
- Next meeting will be 10/19 at 6:30p.

**CLOSED SESSION**

**2023:325 RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP OF PENNSAUKEN TO DISCUSS MATTERS OF ACQUISITION**

**WHEREAS**, the Township Committee of the Township of Pennsauken is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6- et. seq; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Township Committee of the Township of Pennsauken to discuss certain matters in a meeting not, open to the public consistent with N.J.S.A. 10:4-12b.

**WHEREAS**, matters under discussion will not be disclosed until the need for confidentiality no longer exists; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Township Committee of the Township of Pennsauken shall hold a closed meeting from which the public shall be excluded, on October 5, 2023.
2. The general natures of the subjects to be discussed at said closed meeting shall be matters of acquisition of real property, N.J.S.A. 10:4-12b (5).

Motion to Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>		√	√			
<i>Rafah</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>			√			
<i>Martinez</i>			√			

No Public Wished to Comment

**Adjournment**

Deputy Mayor Olivo moved motion to Adjourn.  
Committeewoman Roberts second the motion.  
An affirmative 5/0 voice vote was recorded.

**Time: 6:40 pm.**

**Respectfully Submitted**

**Deputy Clerk, Ana Matos**